

THURSDAY SEPTEMBER 30, 2010

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman Mark W. Smith at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the Minutes of September 16, 2010.

This being the place and time for opening bids for the paving project the following bid was received:

Lynch Paving, Endwell NY \$46,000.00

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to take under advisement and take action at a later date.

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving a request for a time extension for Bridge No. 37 in Wells Township from September 30, 2010 to March 30, 2011 to obtain an Environmental Clearance within this timeframe and authorize the Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve a revised Technical and Price proposal from Larson Design Group to prepare a Needs and Alternative Analysis Report and Historic Bridge Management Plan for County Bridge No. 37 at no cost to the County and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the 2011 Emergency Management Performance Grant agreement with PEMA in the amount of \$67,729.99. This agreement is made to support salaries and benefits for the Public Safety Director, Emergency Management Coordinator and Administrative Assistant I for the performance period of October 1, 2010 through September 30, 2011.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to authorizing and approving enactment of Ordinance # 2010-2 for the borrowing of \$3,060,000 by issuance of the County's General Obligation Bond, Series of 2010 for the purpose of funding the Guaranteed Energy Savings Project in order to recognize debt service savings and approve accepting the Bond Purchase agreement.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to entering into an agreement with PA State Police, Administrator of the Commonwealth Law Enforcement Assistance Network (CLEAN) approving Bradford County Probation Department to access files available through CLEAN at no cost to the County and authorize the Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve an agreement between Bradford County, John Thompson, Esquire and Bradford County Domestic Relations. This agreement provides that John Thompson, Esquire will act as the plaintiff's attorney to provide legal services at a fee of \$85 per hour for out-of-court time and \$85 per hour for in-court time, for the term October 1, 2010 through September 30, 2015.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve an agreement between Bradford County, Kenneth Levitzky, Esquire and Bradford County Domestic Relations. This agreement provide that Kenneth Levitzky, Esquire will act as the attorney to provide legal services to the Domestic Relations Office at a fee of \$85 for all out-of-court and in-court time for the period October 1, 2010 through September 30, 2015.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the submission of a renewal signature page of the State Offender Supervision Fund Agreement for FY 2010-2011 and Amendment #2 to the Grant-In-Aid agreement that was entered into on July 1, 2007. This amendment is to add certain terms and conditions in the agreement relating to the PA Right-to-Know Law. These two documents are part of the Application and Agreement for adult probation Grant-in-Aid Continuing Program for FY 2010-2011 that was approved for submission on 7/22/10.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve a Clinical Agreement with Northern Tier Career Center of Towanda, PA This agreement allows the Manor to provide a clinical experience on residential care to students which are required by the Nurses' Aide Training program of the Northern Tier Career Center, effective October 28, 2010 through October 27, 2011.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve a lease agreement between Bradford County and Bradford County Conservation District to provide office space located at the Stoll Natural Resources Center in Wysox for Jake Zagozewsk, D&A Counselor/DUI Coordinator at a fee of \$224 per month for a term of one year.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to ratifying action taken 9/28/10 approving a Customer Supply Agreement with FirstEnergy Solutions Corp. to supply electricity to Bradford County's four largest accounts, Manor – 6.95/kwh, Correctional Facility – 6.65/kwh, EMA-911 – 6.87/kwh and Courthouse – 6.80/kwh for a two (2) year term, effective January 1, 2011 and authorize the Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve a Unit of Service Funding Contract and HIPAA Compliance Business Associate Language between Bradford County Human Services and Mental Health Associates of North Central PA for the period January 1, 2010 through June 30, 2010. Service: Outpatient Services Rate: Maximum Contract - \$20,000.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve a Letter of Agreement and HIPAA Compliance Business Associate Language between Bradford County Human Services and Caregivers America, LLC for the period September 23, 2010 through June 30, 2011. Service: LPN Services Rate: \$8.47 per 15 minute unit.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve a Work Experience Agreement between Northern Tier Regional Planning & Development Commission and Bradford County to provide a worksite for Desiree Naylor as a Clerical Aide for the Bradford County Planning & Grants Office for the period 10/1/10 to 12/31/10 and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve an Agreement of Sale between Bradford County and Thomas & Brenda Pepper of Roaring Branch conveying a highway easement for property consisting of four (4) parcels: 22-107.00-074; 22-108.00-003; 22-107.00-076 and 22-108.00-004.001 in LeRoy Township for replacement of Bridge #17. The fee for purchasing the right-of-way is \$1,513.50 and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve an Agreement of Sale between Bradford County and Emery D. & Mary Ellen Yoder of Newport, PA conveying a highway easement for property consisting of two (2) parcels: 22-107.00-91 and 22-108.00-01 in LeRoy Township for replacement of Bridge #17. The fee for purchasing the right-of-way is \$1,218 and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to accept an award from the PA Commission on Crime and Delinquency in the amount of \$8,582 to Bradford County CJAB Advisory Board to be used for strategic planning for the period 7/01/10 – 6/30/11 and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the following:

Approve the transfer of Marty Chovanes from full time Correctional Officer to part time Correctional Officer as per recommendation of Warden Stewart, Bradford County Correctional Facility, effective September 27, 2010.

Approve the transfer of Sara Paritsky from temporary full time Correctional Officer to part time Correctional Officer, as per recommendation of Warden Stewart, effective October 3, 2010.

Approve the transfer of Kisha Buck from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck, Manor Administrator, effective September 24, 2010.

Approve the transfer of Shirlita Greene from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck, Manor Administrator, effective September 24, 2010.

Approve the transfer of Kylie Johnson from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck, Manor Administrator, effective September 24, 2010.

Approve the transfer of Katie Watson from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck, Manor Administrator, effective September 24, 2010.

Approve the transfer of Tracy Wrisley from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck, Manor Administrator, effective September 24, 2010.

Approve the transfer of Briana Raezer from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck, Manor Administrator, effective September 24, 2010.

Approve the transfer of Denise Boyer from full time Restorative Aide to full time Unit Clerk, as per recommendation of James Shadduck Manor Administrator, effective October 3, 2010.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY SEPTEMBER 30, 2010

Approve the hire of Sarah Thomas as part time casual Dietary Attendant, as per recommendation of James Shaddock, Manor Administrator, effective October 13, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following:

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Jessica Flynn, full time Early Intervention Caseworker 2, as per recommendation of Bill Blevins, Human Services Director, effective July 5, 2010.

Authorize the chairman to sign a SCSC 100 and performance evaluation for Sara J Smiley, full time Fiscal Technician, Human Services, as per recommendation of Bill Blevins, Human Services Director, effective October 15, 2010.

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Erin Crowell, full time CYS Caseworker 2, as per recommendation of Bill Blevins, Human Services Director, effective October 2, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following deletion from Tax Claim:

Pamela Lee Quarrie	\$9400 Asst.	2009 County \$107.84; fd \$6.72;
Parcel #61-102-131-1-0	Partial Deletion	twp. \$20.68; School \$380.41
Adjusted House data		

OTHER

The following individual has been transferred in response to a Court Order from the Court of Common Pleas, from Data Clerk in the Prothonotary Office to Clerk Typist II in the office of Domestic Relations, effective October 12, 2010:

Brittany Potter

The following individual has been hired in response to a Court Order from the Court of Common Pleas, as Clerk Typist II in the office of Domestic Relations, effective September 27, 2010:

Heather Campbell

Bradford County Commissioners

SALARY BOARD

THURSDAY, SEPTEMBER 30, 2010

PRESENT: Mark W. Smith, John M. Sullivan, Doug McLinko, and Becky Clark

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. Sullivan, all voted "aye" to set the following salaries:

Marty Chovanes, part time Correctional Officer Effective September 27, 2010	per union contract \$10.54 per hour
Sara Paritsky, part time Correctional Officer Effective October 3, 2010	per union contract \$10.54 per hour
Kisha Buck, part time C N A Effective September 24, 2010	Grade 11, Step A \$9.18 per hour
Shirlita Greene, part time C N A Effective September 24, 2010	Grade 11, Step A \$9.18 per hour
Kylie Johnson, part time C N A Effective September 24, 2010	Grade 11, Step A \$9.18 per hour
Katie Watson, part time C N A Effective September 24, 2010	Grade 11, Step A \$9.18 per hour
Tracy Wisley, part time C N A Effective September 24, 2010	Grade 11, Step A \$9.18 per hour
Briana Raezer, part time C N A Effective September 24, 2010	Grade 11, Step A \$9.18 per hour
Denise Boyer, full time Unit Clerk Effective October 3, 2010	Grade 11, Step N \$12.65 per hour
Sarah Thomas, pt Dietary Attendant Effective October 13, 2010	Grade 9, Step A \$8.32 per hour
Brittany Potter, full time Clerk Typist II Effective October 12, 2010	Grade 12, Step A \$9.83 per hour/40 hr p wk
Heather Campbell, full time Clerk Typist II Effective September 27, 2010	Grade 12, Step A \$9.83 per hour/ 40 hr p wk
Erin Crowell, full time CYS Caseworker 2 Effective October 2, 2010	Grade 20, Step E \$16.03 per hour/ 37.5 hr p wk

Bradford County Treasurer

Bradford County Commissioners

BOARD OF ASSESSMENT

THURSDAY, SEPTEMBER 30, 2010

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve Occupational and Real Estate Changes.

Bradford County Commissioners
Acting Board of Assessment

The Commissioners answered questions from the public and press at this time.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to adjourn the meeting at 10:25 a.m.