

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, SEPTEMBER 3, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

A meeting of the Bradford County Commissioners was called to order by at 10:00 a.m. by Chairman, Mark W. Smith.

PLEDGE OF ALLEGIANCE TO THE FLAG

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted “aye” to approve the minutes of August 27, 2009.

NEW BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted “aye” to proclaiming the week of 9-6-09 through 9-12-09 as International Literacy Week in Bradford County.

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A CONTINUATION OF THURSDAY, SEPTEMBER 3, 2009

Mark W. Smith, Chairman
John Sullivan, Vice Chairman
Doug McLinko, Commissioner



Gayle Kershner, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION
INTERNATIONAL LITERACY WEEK

WHEREAS the ability to read is a fundamental importance to all people; and
WHEREAS this nation was founded by, and depends upon, a literate and informed citizenry; and
WHEREAS literacy is a gateway to the full participation in the affairs of this nation; and
WHEREAS volunteers in adult literacy programs should be commended for their willingness to help others improve their skills;
NOW THEREFORE, we, the Bradford County Commissioners do hereby proclaim that September 6, 2009 through September 12, 2009 be designated as

INTERNATIONAL LITERACY WEEK

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 3rd day of September, 2009.

Bradford County Commissioners

ATTEST:

Gayle Kershner, Chief Clerk

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the Chief Clerk to legally advertise for two (2) air conditioners for the Manor.

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A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the purchase of a 2002 Ford F350 4X4 truck and 9'6" V plow from Bradco Supply to be used at the Manor at a cost of \$9,500.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the 2010 Holiday Schedules.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the appointment of Richard Spencer, Sr. of Towanda to the Bradford County Library Board for a term to expire December 31, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve a Professional Services agreement with Fisher and Fisher Appraisal, Inc. of East Stroudsburg to conduct a real property appraisal on the Hampton Inn in Sayre based on an hourly rate of \$135 for Joseph Fisher and \$50 per hour for Carol Fisher with a deposit amount due at the signing of agreement in the amount of \$5,400 with a cap of \$10,000, plus travel time and expenses related to travel and authorize the Chairman to sign. The Appraisal Cost Share Estimate is as follows: County's portion of bill is \$933.66; School portion is \$3,497.04 and Borough's portion is \$969.30.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve an Application for County Aid for Tuscarora Township for the use of County Liquid Fuels money in the amount of \$8,742.29 to be used for road signs, posts and brackets for the 911 readdressing projects.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve posting a list of computer equipment for sale.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve renewing a maintenance agreement with Black Box of Philadelphia to provide technical telephone support and maintenance services for the Courthouse, Manor and Prison at a fee of \$3,000 for a one year period, effective September 15, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve an Article of Agreement between the Borough of Athens and Bradford County for the use of Athens Borough 3rd Ward to hold elections at a fee of \$50 per election.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve an Amendment #1 to the Program Management Agreement for The Emergency Food Assistance Program (TEFAP) for the period October 1, 2006 through September 30, 2011. As the source of some of the funds transferred under this agreement are from The American Recovery and Reinvestment Act of 2009, this Act needs to be part of the agreement to address the requirements and responsibilities of the Act.

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A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following:

the transfer of Leonora Wood from part time regular CNA to full time CNA, as per recommendation of James Shadduck, Manor Administrator, effective August 30, 2009.

the transfer of Cathaleen Greene from part time casual CNA to full time CNA, as per recommendation of James Shadduck, Manor Administrator effective September 13, 2009.

the hire of Cheryl Carey as part time casual (per diem) RN, as per recommendation of James Shadduck, Manor Administrator effective September 16, 2009.

Approve the hire of Aimee Bennett as part time casual (per diem) GPN, as per recommendation of James Shadduck, Manor Administrator effective September 16, 2009.

the hire of Melissa Elchak as part time casual (per diem) GPN, as per recommendation of James Shadduck, Manor Administrator effective September 16, 2009.

the hire of Casaundra Rider as part time casual (per diem) GPN, as per recommendation of James Shadduck, Manor Administrator effective September 16, 2009.

the hire of Tamara Roupp as part time casual (per diem) GPN, as per recommendation of James Shadduck, Manor Administrator, effective September 16, 2009.

the hire of Pamela Yates as part time casual (per diem) GPN, as per recommendation of James Shadduck, Manor Administrator effective September 16, 2009.

the hire of Melissa Wilcox as part time casual (per diem) CNA, as per recommendation of James Shadduck, Manor Administrator effective September 16, 2009.

the hire of Amber Luckman as part time casual valet, as per recommendation of James Shadduck, Manor Administrator effective September 16, 2009

the transfer of Jeffrey Hindman from part time Correctional Officer to full time temporary Correctional Officer as per recommendation of Warden Stewart, effective September 6, 2009.

the hire of Rachel M Alden as Clerk Typist II as per recommendation of Ray Stolinas, Director of Planning and Grants, effective September 14, 2009.

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A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following:

Authorize the Chairman to sign a SCSC 100 and performance evaluation for April Seeley, CYS Casework Supervisor, as per recommendation of Bill Blevins, Human Services Director, effective January 26, 2009.

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Karen L Lamphere, CYS Clerk Typist 1, as per recommendation of Bill Blevins, Human Services Director, effective December 16, 2008.

Authorize the Chairman to sign a SCSC 100 for Kelly R Smith, CYS Caseworker 2, as per recommendation of Bill Blevins, Human Services Director, effective August 22, 2009.

OTHER

Bradford County Commissioners

SALARY BOARD

THURSDAY, SEPTEMBER 3, 2009

PRESENT: Mark W. Smith, John M. Sullivan, Doug McLinko, and Becky Clark

UNFINISHED BUSINESS

NONE

NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. Sullivan, all voted "aye" to set the following salaries:

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Leonora Wood, full time C N A Effective August 30, 2009	Grade 11, Step A \$9.04 per hour/ 40 hr p wk
Cathaleen Greene, full time C N A Effective September 13, 2009	Grade 11, Step A \$9.04 per hour/ 40 hr p wk
Aimee Bennett, part time casual RN Effective September 16, 2009	Grade 27, Step I \$24.52 per hour
Melissa Elchak, part time casual GPN Effective September 16, 2009	Grade 15, Step A \$11.21 per hour
Casaundra Rider, part time casual GPN Effective September 16, 2009	Grade 15, Step A \$11.21 per hour
Tamara Roupp, part time casual GPN Effective September 16, 2009	Grade 15, Step A \$11.21 per hour
Pamela Yates, part time casual GPN Effective September 16, 2009	Grade 15, Step A \$11.21 per hour
Melissa Wilcox, part time casual C N A Effective September 16, 2009	Grade 11, Step A \$9.04 per hour
Amber Luckman, part time casual Valet Effective September 16, 2009	Grade 7, Step A \$7.44 per hour
Jeffrey Hindman, full time temp Correctional Officer Effective September 6, 2009	Grade 14, Step A \$10.68 per hour
Rachel M Alden, Clerk Typist II Effective September 14, 2009	Grade 12, Step A \$9.68 per hour
April H Seeley, CYS Casework Supervisor Effective January 26, 2009	Grade 23, Step L \$21.73 per hour/ 37.5 hr p wk
Karen Lamphere, CYS Clerk Typist I Effective December 16, 2008	Grade 10, Step K \$11.02 per hour/ 37.5 hr p wk

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Bradford County Treasurer

Bradford County Commissioners

The Commissioners answered questions from the public and press at this time.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to adjourn the meeting at 10:20 a.m.