

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, SEPTEMBER 17, 2009

PRESENT: John M. Sullivan and Doug McLinko, Mark W. Smith was absent.

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order at 10:00 a.m. by Vice-Chairman John M. Sullivan.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approving the minutes of September 10, 2009.

NEW BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to proclaiming September 18, 2009 as POW/MIA Recognition Day in Bradford County.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve a lease agreement between BLaST Intermediate IU 17 of Canton and Bradford County for the leasing of the building formerly known as West Burlington Day Care Center. This facility will be used for the Early Intervention clinic staff/service providers at a monthly rate of \$900 for the period 9-1-09 through June 30, 2010 and will automatically renew each year for the period of July 1 through June 30 until a 60 day written notice of termination is given by either party.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approving an application for County Aide for Wyalusing Township for the use of County Liquid Fuels money in the amount of \$10,681.92 to be used for road signs, posts and brackets for the 911 readdressing projects.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve the following:

Letter of Agreement between Bradford County Human Services and Teresa Bishop for the period July 1, 2009 through June 30, 2010. Service: Nursing Services Rate: \$18.25 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Teresa Bishop for the period July 1, 2009 through June 30, 2010. Service: Nursing Services Rate: \$18.25 per unit = 15 minutes of service.

Letter of Agreement between Bradford County Human Services and BLaST I. U. 17 for the period July 1, 2009 through June 30, 2010. Service: Vision Specialist Rate: \$25.25 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, SEPTEMBER 17, 2009

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and BlaST I.U. 17 for the period July 1, 2009 through June 30, 2010. Service: Vision Specialist Rate: \$25.25 per unit = 15 minutes of service.

Letter of Agreement between Bradford County Human Services and Jill Cole for the period July 1, 2009 through June 30, 2010. Service: Special Instruction Rate: \$21.99 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Jill Cole for the period July 1, 2009 through June 30, 2010. Service: Special Instruction Rate: \$21.99 per unit = 15 minutes of service.

Letter of Agreement between Bradford County Human Services and Just For Kids for the period July 1, 2009 through June 30, 2010. Service: Occupational Therapy Rate: \$25.67 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Just For Kids for the period July 1, 2009 through June 30, 2010. Service: Occupational Therapy Rate: \$25.67 per unit = 15 minutes of service.

Letter of Agreement between Bradford County Human Services and Ferguson Physical Therapy for the period July 1, 2009 through June 30, 2010. Service: Physical Therapy Rate: \$25.67 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Ferguson Physical Therapy for the period July 1, 2009 through June 30, 2010. Service: Physical Therapy Rate: \$25.67 per unit = 15 minutes of service.

Letter of Agreement between Bradford County Human Services and Melinda Godshall for the period July 1, 2009 through June 30, 2010. Service: Physical Therapy Rate: \$25.67 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Melinda Godshall for the period July 1, 2009 through June 30, 2010. Service: Physical Therapy Rate: \$25.67 per unit = 15 minutes of service.

Letter of Agreement between Bradford County Human Services and Eva D. Kriebel for the period July 1, 2009 through June 30, 2010. Service: Speech Therapy Rate: \$24.28 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Eva D. Kriebel for the period July 1, 2009 through June 30, 2010. Service: Speech Therapy Rate: \$24.28 per unit = 15 minutes of service.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, SEPTEMBER 17, 2009

Letter of Agreement between Bradford County Human Services and Memorial Hospital Inc., Early Intervention Program for the period July 1, 2009 through June 30, 2010.

Service: Occupational Therapy Rate: \$24.93 per unit = 15 minutes of service
Service: Physical Therapy Rate: \$24.93 per unit = 15 minutes of service
Service: Speech Therapy Rate: \$22.58 per unit = 15 minutes of service
Service: Social Work Rate: \$21.94 per unit = 15 minutes of service
Service: Nursing Services Rate: \$21.36 per unit = 15 minutes of service
and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Memorial Hospital, Inc. Early Intervention Program for the period July 1, 2009 through June 30, 2010.

Service: Occupational Therapy Rate: \$24.93 per unit = 15 minutes of Service
Service: Physical Therapy Rate: \$24.93 per unit = 15 minutes of service
Service: Speech Therapy Rate: \$22.58 per unit = 15 minutes of service
Service: Social Work Rate: \$21.94 per unit = 15 minutes of service
Service: Nursing Services Rate: \$21.36 per unit = 15 minutes of service

Letter of Agreement between Bradford County Human Services and Lynn Mitchell for the period July 1, 2009 through June 30, 2010. Service: Special Instruction Rate: \$21.99 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Lynn Mitchell for the period July 1, 2009 through June 30, 2010. Service: Special Instruction Rate: \$21.99 per unit = 15 minutes of service.

Letter of Agreement between Bradford County Human Services and Patricia E. Peterson for the period July 1, 2009 through June 30, 2010. Service: Special Instruction Rate: \$15.70 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Patricia E. Peterson for the period July 1, 2009 through June 30, 2010. Service: Special Instruction Rate: \$15.70 per unit = 15 minutes of service.

Letter of Agreement between Bradford County Human Services and Sarah K. Shaw for the period July 1, 2009 through June 30, 2010. Service: Speech Therapy Rate: \$24.28 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Sarah K. Shaw for the period July 1, 2009 through June 30, 2010. Service: Speech Therapy Rate: \$24.28 per unit = 15 minutes of service.

Letter of Agreement between Bradford County Human Services and Terwilliger Speech Pathology & Technology for the period July 1, 2009 through June 30, 2010. Service: Speech Therapy Rate: \$24.25 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Terwilliger Speech Pathology & Technology for the period July 1, 2009 through June 30, 2010. Service: Speech Therapy Rate: \$24.25 per unit = 15 minutes of service.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, SEPTEMBER 17, 2009

Letter of Agreement between Bradford County Human Services and Trishia Weinhardt for the period July 1, 2009 through June 30, 2010. Service: Special Instruction Rate: \$21.99 per unit = 15 minutes of service and authorize Vice Chairman to sign the HIPAA Business Associates Agreement.

Infant, Toddlers and Families Medicaid Waiver County Program and Provider Contract between Bradford County Human Services and Trishia Weinhardt for the period July 1, 2009 through June 30, 2010. Service: Special Instruction Rate: \$21.99 per unit = 15 minutes of service.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve the following:

the transfer of Richard Capoccia from part time Correctional Officer to full time Correctional Officer, as per recommendation of Warden Stewart, effective August 16, 2009.

the transfer of Monica Acla from part time regular housekeeping attendant to full time housekeeping attendant, as per recommendation of James Shadduck, Manor Administrator, effective September 27, 2009.

the transfer of the following individuals from part time casual valet to part time casual Nurse Aide Trainee, as per recommendation of James Shadduck, Manor Administrator, effective September 28, 2009:

Leah Burrous
Karen Fitch
Brittany Frisbie
Alysson Golder
Kari Jackson
Alishia Pierson

the transfer of Aimee Bennett from part time casual (per diem) GPN to part time casual (per diem) LPN Grade 20A \$14.30 per hour effective September 16, 2009; she tested and passed her state boards.

the transfer of Melissa Elchak from part time casual (per diem) GPN to part time casual (per diem) LPN Grade 20A \$14.30 per hour effective September 16, 2009; she tested and passed her state boards.

the hire of Walter Brown III as part time casual valet, as per recommendation of James Shadduck, Manor Administrator, effective September 23, 2009.

the hire of Latisha Dunbar-Crawford as part time casual valet, as per recommendation of James Shadduck, Manor Administrator, effective September 30, 2009.

the hire of Jessica Morgan as part time casual valet, as per recommendation of James Shadduck, Manor Administrator, effective September 30, 2009.

the hire of Caylin Williams as part time casual valet, as per recommendation of James Shadduck, Manor Administrator, effective September 30, 2009.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to the following:

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, SEPTEMBER 17, 2009

Authorize the chairman to sign a SCSC 100 and performance evaluation for Pamela K Campbell, MR Caseworker 2, as per recommendation of Bill Blevins, effective September 10, 2009.

Authorize the chairman to sign a SCSC 100 and performance evaluation for Rebecca A Piechocki, CYS Caseworker 2, as per recommendation of Bill Blevins, Human Services Director, effective July 3, 2009.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approving the following refund:

273 days in 2009 of County taxes paid by D&H Keystone Market, Inc. in the amount of \$116.55
Reason: Removed house and garage - Parcel #14-105.06-047-000-000.

OTHER

The following individual has been transferred from Intake Supervisor to Clerk Typist II in response to a Court Order from the Court of Common Pleas, effective September 15, 2009:

Shana McAlmont

Bradford County Commissioners

SALARY BOARD

PRESENT: John M. Sullivan, Doug McLinko, and Becky Clark. Mark W. Smith was absent.

UNFINISHED BUSINESS

A motion was made by Ms Clark, seconded by Mr. McLinko, all voted "aye" to amending the minutes of September 3, 2009 that read:

Aimee Bennett, part time casual RN Effective September 16, 2009	Grade 27, Step I \$24.52 per hour
Aimee Bennett, part time casual GPN Effective September 16, 2009	Grade 15, Step A \$11.21 per hour

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, SEPTEMBER 17, 2009

NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. McLinko, all voted “aye” to set the following salaries:

Monica Acla, full time Housekeeping Attendant Effective September 27, 2009	Grade 9, Step A \$8.20 per hour/ 37.5 hr p wk
Leah Burrous, part time casual Nurse Aide Trainee Effective September 28, 2009	Grade 8, Step A \$7.81 per hour
Karen Fitch, part time casual Nurse Aide Trainee Effective September 28, 2009	Grade 8, Step A \$7.81 per hour
Brittany Frisbie, part time casual Nurse Aide Trainee Effective September 28, 2009	Grade 8, Step A \$7.81 per hour
Alysson Golder, part time casual Nurse Aide Trainee Effective September 28, 2009	Grade 8, Step A \$7.81 per hour
Kari Jackson, part time casual Nurse Aide Trainee Effective September 28, 2009	Grade 8, Step A \$7.81 per hour
Alishia Pierson, part time casual Nurse Aide Trainee Effective September 28, 2009	Grade 8, Step A \$7.81 per hour
Aimee Bennett, part time casual LPN Effective September 16, 2009	Grade 20, Step A \$14.30 per hour
Melissa Elchak, part time casual LPN Effective September 16, 2009	Grade 20, Step A \$14.30 per hour
Walter Brown III, part time casual Valet Effective September 23, 2009	Grade 7, Step A \$7.44 per hour
Latisha Dunbar-Crawford, part time casual Valet Effective September 30, 2009	Grade 7, Step A \$7.44 per hour
Jessica Morgan, part time casual Valet Effective September 30, 2009	Grade 7, Step A \$7.44 per hour
Caylin Williams, part time casual Valet Effective September 30, 2009	Grade 7, Step A \$7.44 per hour
Rebecca A Piechocki, CYS Caseworker 2 Effective July 3, 2009	Grade 20, Step D \$15.40 per hour/ 37.5 hr p wk
Pamela K Campbell, MR Caseworker 2 Effective September 10, 2009	Grade 20, Step I \$17.43 per hour/ 37.5 hr p wk
Shana McAlmont, Clerk Typist II Effective September 15, 2009	Grade 12, Step B \$9.92 per hour/ 40 hr p wk
Richard Capoccia, full time Correctional Officer Effective August 16, 2009	Grade 14, Step A \$10.68 per hour
Cheryl Carey, part time casual RN Effective September 16, 2009	Grade 27, Step I \$24.52 per hour

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY, SEPTEMBER 17, 2009

Bradford County Treasurer

Bradford County Commissioners

BOARD OF ASSESSMENT

PRESENT: John M. Sullivan and Doug McLinko
Mark W. Smith- Absent

UNFINISHED BUSINESS
NONE

NEW BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to
Approve the following exempt status:

Lewis A. Druffner, 231 Pleasant Street, Athens, PA 18810
Reason: Veterans Exemption – New

Bradford County Commissioners acting as
Board of Assessment

The Commissioners answered questions from the public and press at this time.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to
adjourn the meeting at 10:20 a.m.