

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, OCTOBER 29, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman Mark W. Smith, at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the Minutes of October 15, 2009

NEW BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to proclaiming the Week of November 1 – 7, 2009 as National Animal Appreciation Week in Bradford County.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an Addendum to the Northern Tier Solid Waste Authority Leachate Agreement entered into on May 10, 2001. The Amendment changes are as follows:

Change Paragraph One which requires the Authority to submit reports monthly and Paragraph Six which revises the Allocation of Operational Costs and limits the maximum Ammonia levels.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an agreement with Christine Berger to provide custodial services to District Justice Shaw's office at a fee of \$35 per week for the period November 1, 2009 through October 31, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the reappointment of Jack Walters of Athens to the Agricultural Land Preservation Board, term to expire October 4, 2012.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the reappointment of Andrae Cummiskey of New Albany as Chairperson to the Agricultural Land Preservation Board for a one year period, term to expire October 4, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the following Human Services Development Fund Agreements and Business Associate Language (HIPAA) Agreements between the Bradford County Human Services and the following providers for the period July 1, 2009 through June 30, 2010:

Serve, Inc. - \$26,400.00. To assist in expansion of transition services
 Rainbow Riders - \$2,816.00. To assist in therapeutic programs year round
 Northwestern Human Services - \$13,200.00. To assist in the development and management of a Specialized Sex Offenders Assessment and Treatment Service program
 Mental Health Associates - \$35,200.00. To assist in codependency treatment programs
 Memorial Hospital Hospice - \$1,760.00. for Good Grief Cay Camp
 Guideline - \$6,952.00. to assist in information and referral services
 Endless Mountains Transportation Authority - \$220.00. to assist in transportation activities

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Canton Area Recreation Association - \$1,056.00. To assist in summer recreation access for swimming activities

Big Brothers/Big Sisters - \$7,040.00. to assist in mentoring

Area Agency on Aging \$8,800.00. To prepare and deliver home delivered meals

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an Amendment between the Bradford/Sullivan County Drug & Alcohol, Single County Authority and Sullivan County Victim Services for the period July 1, 2009 through June 30, 2010. Service: Prevention Rate: Change from open ended to maximum contract amount of \$13,000.00.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to amending an agreement approved on August 20, 2009 between the Bradford/Sullivan Drug & Alcohol, Single County Authority and White Deer Run at Lebanon. The amendment is to change the name from White Deer Run at Lebanon to Advanced Treatment Systems, Inc. D/B/A Lebanon Treatment Center.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving Resolution 2009-14 designating the Central Bradford Progress Authority as our economic development agency to receive LEDA program funds in the amount of \$11,470 for the fiscal year 2009-2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the abatement of County taxes on two (2) properties, Parcel # 14-105.03-068 and Parcel # 14-105.03-076, located in Canton Borough at the penalty amount of \$666.18, plus interest and bureau cost. The purpose of this abatement is as follows: Western Bradford Development Corporation has secured an agreement from an estate to donate the property to Canton Borough which will clean up the site and turn into a commercial property in Canton.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve extending the contract with J & J Lead Advisors of Hazleton from November 1, 2009 to January 1, 2010. J&J provides lead inspections for the Bradford County Housing Rehabilitation Program.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an Energy Audit Agreement between Bradford County and Johnson Controls to perform a comprehensive investment grade energy use and savings analysis in order to determine the feasibility of entering into a guaranteed energy savings contract to provide for the installation and implementation of energy conservation measures at Bradford County buildings.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve the following:

hire of Jerrilyn Hollywood as part time Cook, as per recommendation of Bill Blevins, Human Services Director, effective October 26, 2009 to replace Donna Mcardle who resigned.

the transfer the following individuals from part time casual Valet to part time casual Nurse Aide Trainee, as per recommendation of James Shadduck, Manor Administrator, effective October 26, 2009:

Anna Allen
Heather Clarke
Latisha Dunbar-Crawford
Christie Dunn
Rochelle Friends
Tori Liddington
Caylin Williams

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the transfer of the following individuals from part time casual Nurse Aide Trainee to part time casual Nurse Aide, as per recommendation of James Shadduck, Manor Administrator, effective October 24, 2009:

Leah Burrous
Karen Fitch
Brittany Frisbie
Alysson Golder
Amber Luckman
Alishia Pierson

the hire of Katie Watkins as part time casual Valet, as per recommendation of James Shadduck, Manor Administrator, effective November 4, 2009.

the transfer of Melissa Elchak from part time casual LPN to full time LPN, as per recommendation of James Shadduck, Manor Administrator, effective October 11, 2009.

the transfer of Tara Dyke from part time casual CNA to full time C N A, as per recommendation of James Shadduck, Manor Administrator, effective November 8, 2009.

the transfer of Ann Esaias from part time casual CNA to full time C N A, as per recommendation of James Shadduck, Manor Administrator effective November 8, 2009.

the transfer of Michele Kinner from part time casual CNA to full time C N A, as per recommendation of James Shadduck, Manor Administrator effective November 8, 2009.

the transfer of Tina Keeney from part time casual RN Supervisor to full time RN Supervisor, as per recommendation of James Shadduck, Manor Administrator effective November 22, 2009.

the hire of Kelsey Castle as part time casual (per diem) CNA, as per recommendation of James Shadduck, Manor Administrator effective November 12, 2009.

the hire of Taylor Marcy as part time casual (per diem) C N A, as per recommendation of James Shadduck, Manor Administrator effective November 12, 2009.

the hire of Alyssa Cole as part time casual Valet, as per recommendation of James Shadduck, Manor Administrator effective November 12, 2009.

the hire of Tasha Fessenden as part time casual Valet, as per recommendation of James Shadduck, Manor Administrator effective November 12, 2009.

the hire of Nicole Rafferty as part time casual Valet, as per recommendation of James Shadduck, Manor Administrator effective November 12, 2009.

the hire of Christopher Moreland, Esq., as the Assistant Public Defender, as per recommendation of Helen Stolinis, Public Defender, effective November 12, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following deletion from Tax Claim:

Parcel # 05-20.11-66 \$12,800 Asst 2008 Co. \$49.30; FD \$3.22;
Eric James Northrup Partial Deletion Twp. \$73.01; School \$149.58
Athens Boro – 1st Ward
Correct House Data

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OTHER

Caroline Pickett-Rubendall has been transferred from part time casual Data Entry Clerk to full time Clerk Typist II in the office of Prothonotary, Sally Vaughn and will be effective October 26, 2009.

Bradford County Commissioners

SALARY BOARD

THURSDAY, OCTOBER 29, 2009

PRESENT: Mark W. Smith, John M. Sullivan, Doug McLinko, and Becky Clark

UNFINISHED BUSINESS

NONE

NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. McLinko, all voted "aye" to set the following salaries:

Jerrilyn Hollywood, par time Cook Effective October 26, 2009	Grade 11, Step A \$9.22 per hour
Anna Allen, part time casual Nurse Aide Trainee Effective October 26, 2009	Grade 8, Step A \$7.81 per hour
Heather Clarke, part time casual Nurse Aide Trainee Effective October 26, 2009	Grade 8, Step A \$7.81 per hour
Latisha Dunbar-Crawford, part time casual Nurse Aide Trainee Effective October 26, 2009	Grade 8, Step A \$7.81 per hour
Khristie Dunn, part time casual Nurse Aide Trainee Effective October 26, 2009	Grade 8, Step A \$7.81 per hour
Rochelle Friends, part time casual Nurse Aide Trainee Effective October 26, 2009	Grade 8, Step A \$7.81 per hour
Tori Liddington, part time casual Nurse Aide Trainee Effective October 26, 2009	Grade 8, Step A \$7.81 per hour

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Caylin Williams, part time casual Nurse Aide Trainee Effective October 26, 2009	Grade 8, Step A \$7.81 per hour
Katie Watkins, part time casual Valet Effective November 4, 2009	Grade 7, Step A \$7.44 per hour
Leah Burrous, part time casual Nurse Aide Effective October 24, 2009	Grade 9, Step A \$8.20 per hour
Karen Fitch, part time casual Nurse Aide Effective October 24, 2009	Grade 9, Step A \$8.20 per hour
Brittany Frisbie, part time casual Nurse Aide Effective October 24, 2009	Grade 9, Step A \$8.20 per hour
Alysson Golder, part time casual Nurse Aide Effective October 24, 2009	Grade 9, Step A \$8.20 per hour
Amber Luckman, part time casual Nurse Aide Effective October 24, 2009	Grade 9, Step A \$8.20 per hour
Alishia Pierson, part time casual Nurse Aide Effective October 24, 2009	Grade 9, Step A \$8.20 per hour
Melissa Elchak, full time L P N Effective October 11, 2009	Grade 20, Step A \$14.30 per hour/ 40 hr p wk
Tara Dyke, full time C N A Effective November 8, 2009	Grade 11, Step A \$9.04 per hour/ 40 hr p wk
Ann Esaias, full time C N A Effective November 8, 2009	Grade 11, Step A \$9.04 per hour/40 hr p wk
Michele Kinner, full time C N A Effective November 8, 2009	Grade 11, Step A \$9.04 per hour/40 hr p wk
Tina Keeney, full time RN Supervisor Effective November 22, 2009	Grade 27, Step I \$24.52 per hour/ 40 hr p wk
Kelsey Castle, part time casual C N A Effective November 12, 2009	Grade 11, Step A \$9.04 per hour
Taylor Marcy, part time casual C N A Effective November 12, 2009	Grade 11, Step A \$9.04 per hour
Alyssa Cole, part time casual Valet Effective November 12, 2009	Grade 7, Step A \$7.44 per hour
Tasha Fessenden, part time casual Valet Effective November 12, 2009	Grade 7, Step A \$7.44 per hour
Nicole Rafferty, part time casual Valet Effective November 12, 2009	Grade 7, Step A \$7.44 per hour
Christopher Moreland, Esq., Assistant Public Defender Effective November 12, 2009	Grade 23, Step A \$16.56 per hour/ 40 hr p wk
Caroline Pickett-Rubendall, full time Clerk Typist II Effective October 26, 2009	Grade 12, Step A \$9.68 per hour/ 40 hr p wk

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Bradford County Treasurer

Bradford County Commissioners

ASSESSMENT BOARD

THURSDAY, OCTOBER 29, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted “aye” to approving Real Estate Changes

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted “aye” to approving Occupational Changes.

Bradford County Commissioners acting as
Board of Assessment

The Commissioners answered questions from the public and press at this time.

A motion was made by Mr. Smith, seconded by Mr. McLinko, all voted “aye” to adjourn the meeting at 10:16 a.m.