

THURSDAY, MARCH 11, 2010

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Chairman Mark W. Smith at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the Minutes of February 25, 2010

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an agreement with Environmental Products & Services of Vermont, Inc. to provide emergency clean-up of hazardous materials such as spills, discharges or release of any hazardous materials. This is an ongoing agreement. This company has bought out Teem Environmental Services, Inc., which was company that was previously providing this service. The fee for this service is paid for by the business or resident requesting the services and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to ratifying action taken on 3/09/10 certifying the Statement of Receipts and Expenditures for the Medical Assistance Transportation Program for the period 10/01/09 – 12/31/09 of the 2<sup>nd</sup> Quarter.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve an agreement with S.L. Smith Company of Wyalusing to clean all outside windows at the Courthouse for the calendar year of 2010 at a cost of \$1,150. per cleaning and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve an agreement with MCM Consulting Group, Inc. of McMurray, PA to provide services in the completion and submittal of the Bradford County's 9-1-1 yearly wireless funding application at a cost of \$5,200 and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to ratifying the contract agreement between Bradford County and the Teamsters Local #529 representing the Corrections' Officers at the Bradford County Correctional Facility. This agreement was ratified by the union members on February 17, 2010. Term of contract is 1/1/10 through 12/31/12.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following:

transfer of Jarrod Stringham from temporary full time Corrections Officer to part time Corrections Officer as per recommendation of Warden Don Stewart, effective March 8, 2010.

the hire of Eileen Farrell as part time casual Student/Tutor Coordinator for the Bradford-Wyoming Co. Literacy Program, as per recommendation of Sherry Spencer, Literacy Coordinator, effective March 3, 2010.

the transfer of Carla Sandor from part-time casual (per-diem) GPN to part-time casual (per-diem) C N A as per recommendation of James Shaddock, Manor Administrator, effective March 4, 2010.

the hire of Natalie Putnam as part-time casual Valet, as per recommendation of James Shadduck, Manor Administrator, effective March 17, 2010

the hire Victoria Schmoyer part-time casual Valet, as per recommendation of James Shadduck, Manor Administrator, effective March 17, 2010.

the hire of Katie Baldwin as part-time casual Valet, as per recommendation of James Shadduck, Manor Administrator, effective March 17, 2010.

the hire of Casaundra Rider as full-time LPN, as per recommendation of James Shadduck, Manor Administrator, effective March 17, 2010.

the hire of Becky McClure as per-diem LPN, as per recommendation of James Shadduck, Manor Administrator, effective March 17, 2010

the transfer of Katie Watkins from part time casual Valet to part time casual Aide Trainee, as per recommendation of James Shadduck, Manor Administrator, effective February 8, 2010.

the transfer of the following from part time casual Nurse Aide Trainees to part time casual Nurse Aides, as per recommendation of James Shadduck, Manor Administrator, effective March 5, 2010:

Rebecca French  
Tasha Fessenden  
Katie Watkins  
Sierra McNeal  
Sunny Yehl

the transfer of Walter Brown as part time casual C N A to full time C N A, as per recommendation of James Shadduck, Manor Administrator, effective March 14 , 2010.

the transfer of Amber Luckman as part time casual C N A to full time C N A, as per recommendation of James Shadduck, Manor Administrator, effective March 14, 2010.

the transfer of Julie Green from part time casual Nurse Aide Trainee to part time casual Valet, as per recommendation of James Shadduck, Manor Administrator, effective March 9, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the following:

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Kathleen Keener, Mental Health Caseworker 2, as per recommendation of Bill Blevins, Human Services Director, effective February 4, 2010.

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Jill K. Pidcoe, Children and Youth Caseworker 2, as per recommendation of Bill Blevins, Human Services Director, effective January 2, 2010.

OTHER

Acknowledge for the record that the Manor water heater stopped heating and was unable to be repaired, which created an emergency. The replacement cost was \$22,500.00.

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Bradford County Commissioners

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following:

The creation of an additional position of part-time Eligibility Specialist for the Daycare program at a Grade 14A. This position will replace the full-time Clerk Typist 1 position.

A motion was made by Ms. Clark, seconded by Mr. McLinko, all voted "aye" to set the following salaries:

Jarrod Stringham, part time Corrections Officer Effective March 8, 2010	per union contract \$10.25 per hour
Eileen Farrell, part time casual Student/Tutor Coordinator Effective March 3, 2010	\$10.50 per hour
Carla Sandor part-time casual (per-diem) CNA effective March 4, 2010	Grade 11 Step A \$9.18 per hour
Natalie Putnam part-time casual Valet effective March 17, 2010	Grade 7, Step A \$7.55 per hour
Victoria Schmoyer part-time casual Valet effective March 17, 2010.	Grade 7, Step A \$7.55 per hour
Katie Baldwin part-time casual Valet effective March 17, 2010.	Grade 7, Step A \$7.55 per hour
Casaundra Rider Full-Time LPN effective March 17, 2010	Grade 20, Step A \$14.51 per hour/ 40 hr p wk
Becky McClure per-diem LPN effective March 17, 2010	Grade 20, Step A \$14.51 per hour
Katie Watkins, part time Nurse Aide Trainee Effective February 8, 2010	Grade 8, Step A \$7.92 per hour
Rebecca French, part time Nurse Aide Effective March 5, 2010	Grade 9, Step A \$8.32 per hour
Tasha Fessenden, part time Nurse Aide Effective March 5, 2010	Grade 9, Step A \$8.32 per hour
Katie Watkins, part time Nurse Aide Effective March 5, 2010	Grade 9, Step A \$8.32 per hour
Sierra McNeal, part time Nurse Aide Effective March 5, 2010	Grade 9, Step A \$8.32 per hour
Sunny Yehl, part time Nurse Aide Effective March 5, 2010	Grade 9, Step A \$8.32 per hour
Walter Brown, full time C N A Effective March 14, 2010	Grade 11, Step A \$9.18 per hour

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF THURSDAY MARCH 11, 2010

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Amber Luckman, full time C N A  
Effective March 14, 2010

Grade 11, Step A  
\$9.18 per hour

Julie Green, part time casual Valet  
Effective March 9, 2010

Grade 7, Step A  
\$7.55 per hour

Kathleen Keener, Mental Health Caseworker 2  
Effective February 4, 2010

Grade 20, Step C  
\$15. 25 per hour/ 37.5 hr p wk

Jill K Pidcoe, CYS Caseworker 2  
Effective January 2, 2010

Grade 20, Step F  
\$16.43 per hour/37.5 hr p wk

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Bradford County Treasurer

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Bradford County Commissioners

RETIREMENT BOARD

FEBRUARY 4, 2010

PRESENT: Mark W. Smith, John M. Sullivan, Doug McLinko, Gayle Kershner, and Becky Clark

The 4<sup>th</sup> quarter ending December 31, 2009 was reviewed by the Retirement Board as presented by Gene Natalie of C. S. McKee. The beginning market value as of September 30, 2009 was \$38,108.542 and ending market value as of December 31, 2009 was \$39,429.935.00. The breakdown of the total market value is as follows: Cash- \$250,603.65; Large Cap Core Equity \$22,004,353.31; International Mutual Funds is \$3,661,902.75; Fixed Income in the amount of \$13,513,075.26.

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Bradford County Treasurer

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Secretary of Retirement

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Bradford County Commissioners acting  
Retirement Board

The Commissioners answered questions from the public and press at this time.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to adjourn the meeting at 10:23 a.m.