

THURSDAY, JANUARY 27, 2011

PRESENT: Mark Smith by Phone, Douglas McLinko and John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting of the Bradford County Commissioners was called to order by Vice Chairman Sullivan at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

None

UNFINISHED BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted "aye," to approve the Minutes of January 13, 2011

NEW BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted "aye," to approve a proclamation in recognition of Borough of Sayre 120th Birthday.

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted "aye," to accept a proposal from LW Consulting of Harrisburg to assist the Manor in Medicaid and Medicare cost report preparation. The cost reports will be for the fiscal year ending December 31, 2010 at a fee of \$5,500, plus normal out-of-pocket expenses and authorize Chairman to sign.

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted "aye," to approve certification of County funds for the 2011 Agriculture Conservation Easement Program in the amount of \$155,825.95, which is the interest collected from the 2010 Clean and Green Rollback tax penalties. The County Commissioners are not allocating County matching funds for the 2011 program year and authorize Chairman to sign.

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted "aye," to accept a grant award in the amount of \$60,560 (state funds) for the Bradford County Victim Services RASA 2011-2012 Project, for the period of 1/1/2011 – 12/31/2012 and authorize the Chairman to sign.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye," to approve the Savin Maintenance and Service Agreement between the PA Commission on Crime and Delinquency, The PA District Attorneys Institute and Bradford County.

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted "aye," to approve an agreement between Bradford County and J&J Lead Experts of Peckville to provide lead inspections to housing rehab buildings at a cost of \$500 per unit for Initial Inspection and \$250.00 per unit for final inspections. Term of this agreement will be from January 1, 2011 to December 31, 2011.

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted "aye," to approve an agreement with Larson Kellett and Associates of Montoursville PA to perform the single audit for Bradford County for the year ending December 31, 2009 at an approximate cost of \$54,000. In addition the fee for preparing a single audit data collection form will be \$750, and the requirement for agreed upon procedures for our Department of Welfare programs administered by the county will be \$1500 and authorize the Chairman to sign.

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted "aye," to approve an amended Purchase of Service agreement between Bradford County Human Services and NHS of Montgomery County for the period of July 1, 2009 through June 30, 2010 for a decrease in rate.

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted "aye," to approve the following for refund:

Parcel # 51-116.00-111-000-000
4 Years (2007-2010) of County Taxes paid to Brian Ace, in the amount of \$321.11
Reason: Clerical Error in garage sq ft.

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted "aye," to approve the following:

hire of Tanner Chilson as part-time Correctional Officer, as per recommendation of Warden Don Stewart, effective January 31, 2011.

hire of Jeffrey King, Jr. as part-time Correctional Officer as per recommendation of Warden Don Stewart, effective January 31, 2011.

hire of Benjamin Phelps as casual part-time Dispatcher Trainee, as per recommendation of Gary Wilcox, Public Safety Director, effective January 30, 2011

hire of Robert Riddle as casual part-time Dispatcher Trainee, as per recommendation of Gary Wilcox, Public Safety Director, effective January 30, 2011.

hire of Mariah Conrad as casual part-time Child Care Aide as per recommendation of William Blevins, Human Services Agency Director, effective January 24, 2011 - \$7.50 per hour.

transfer of Bonnie Johnson from part time casual LPN to full time LPN as per recommendation of James Shadduck, Manor Administrator, effective January 16, 2011.

transfer of Khristie Dunn from part time casual Valet to part time casual C N A as per recommendation of James Shadduck Manor Administrator, effective January 16, 2011.

transfer of Barbara Campbell from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck Manor Administrator, effective January 14, 2011.

transfer of Lindsey Hoose from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck, Manor Administrator, effective January 14, 2011.

transfer of Crystal Jackson from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck, Manor Administrator, effective January 14, 2011.

transfer of Lorraine Kinner from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck, Manor Administrator, effective January 14, 2011.

transfer of Penny Kline from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck, Manor Administrator, effective January 14, 2011.

transfer of Samantha Markel from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck Manor Administrator, effective January 14, 2011.

transfer of Lindsay Yates from part time casual Nurse Aide to part time casual C N A as per recommendation of James Shadduck Manor Administrator, effective January 14, 2011.

transfer of Tammy R Smith from part time casual RN to full time RN as per recommendation of James Shadduck, Manor Administrator, effective January 30, 2011.

hire of Christine A Jayne as part time casual Valet as per recommendation of James Shadduck, Manor Administrator, effective February 2, 2011.

hire of Desiree Shepard as part time casual Valet as per recommendation of James Shadduck, Manor Administrator, effective February 2, 2011.

hire of Jannette Killian as part time casual LPN as per recommendation of James Shadduck, Manor Administrator, effective February 2, 2011.

transfer of Khristie Dunn from part time casual C N A to full time C N A as per recommendation of James Shadduck, Manor Administrator, effective January 30, 2011.

transfer of Cathaleen Greene from part time casual C N A to full time C N A as per recommendation of James Shadduck, Manor Administrator effective January 30, 2011.

transfer of Lorraine Kinner from part time casual C N A to full time C N A as per recommendation of James Shadduck, Manor Administrator, effective January 30, 2011.

transfer of Lindsay Yates from part time casual C N A to full time C N A as per recommendation of James Shadduck Manor Administrator, effective January 30, 2011.

hire of Lori A Brace as part time casual Valet as per recommendation of James Shadduck, Manor Administrator, effective February 9, 2011.

hire of Lindsay R Dotter as part time casual Valet as per recommendation of James Shadduck, Manor Administrator, effective February 9, 2011.

hire of Kayla M Earle as part time casual (per diem) Valet, as per recommendation of James Shadduck, Manor Administrator, effective February 9, 2011.

hire of Krista M Morseman as part time casual Valet as per recommendation of James Shadduck, Manor Administrator, effective February 9, 2011.

hire of Jessica L Page as par time casual Valet as per recommendation of James Shadduck, Manor Administrator, effective February 9, 2011.

Bradford County Commissioners

SALARY BOARD

THURSDAY, JANUARY 27, 2011

PRESENT: Mark Smith – via Phone, John Sullivan, Doug McLinko and Becky Clark

NEW BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Smith, all voted “aye,” to approve a 2% Cost of Living increase for all part-time employees in union positions at the Bradford County Manor, effective January 16, 2011.

A motion was made by Ms. Clark, seconded by Mr. McLinko, all voted “aye,” to set the following salaries:

Tanner Chilson , pt Correctional Officer effective January 31, 2011.	per union contract \$10.25 per hour
Jeffrey King, Jr. pt Correctional Officer effective January 31, 2011.	per union contract \$10.25 per hour
Benjamin Phelps, pt casual Dispatcher Trainee effective January 30, 2011	Grade 11, Step A \$9.04 per hour
Robert Riddle , pt casual Dispatcher Trainee effective January 30, 2011.	Grade 11, Step A \$9.04 per hour
Mariah Conrad pt casual Child Care Aide effective January 24, 2011	\$7.50 per hour.
Bonnie Johnson ,full time LPN effective January 16, 2011	Grade 22, Step A \$16.33 per hour
Khristie Dunn pt casual C N A effective January 16, 2011	Grade 11, Step A \$9.18 per hour
Barbara Campbell pt casual C N A effective January 14, 2011	Grade 11, Step A \$9.18 per hour
Lindsey Hoose , pt casual C N A effective January 14, 2011	Grade 11, Step A \$9.18 per hour
Crystal Jackson, pt casual C N A effective January 14, 2011	Grade 11, Step A \$9.18 per hour
Lorraine Kinner , pt casual C N A effective January 14, 2011	Grade 11, Step A \$9.18 per hour
Penny Kline, pt casual C N A effective January 14, 2011	Grade 11, Step A \$9.18 per hour
Samantha Markel, pt casual C N A effective January 14, 2011	Grade 11, Step A \$9.18 per hour
Lindsay Yates, pt casual C N A effective January 14, 2011	Grade 11, Step A \$9.18 per hour
Tammy R Smith, full time RN Effective January 30, 2011	Grade 27, Step I \$25.39 per hour

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A CONTINUATION OF THURSDAY JANUARY 27, 2011

Christine A Jayne as part time casual Valet effective February 2, 2011	Grade 7, Step A \$7.55 per hour
Desiree Shepard as part time casual Valet effective February 2, 2011	Grade 7, Step A \$7.55 per hour
Jannette Killian as part time casual LPN effective February 2, 2011	Grade 21, Step C \$16.34 per hour
Khristie Dunn, full time C N A Effective January 30, 2011	\$9.36 per hour
Cathaleen Greene, pt casual C N A Effective January 30, 2011	\$9.36 per hour
Lorraine Kinner, full time C N A Effective January 30, 2011	\$9.36 per hour
Lindsay Yates, full time C N A Effective January 30, 2011	\$9.36 per hour
Lori Brace pt casual Valet Effective February 9, 2011	Grade 7, Step A \$7.55 per hour
Lindsay R Dotter, pt casual Valet Effective February 9, 2011	Grade 7, Step A \$7.55 per hour
Kayla M Earle, pt casual Valet Effective February 9, 2011	Grade 7, Step A \$7.55 per hour
Krista M Morseman, pt casual Valet Effective February 9, 2011	Grade 7, Step A \$7.55 per hour
Jessica L Page, pt casual Valet Effective February 9, 2011	Grade 7, Step A \$7.55 per hour
Jennifer A Martin, pt casual LPN Effective February 9, 2011	Grade 21, Step B \$15. 93 per hour

Bradford County Treasurer

Bradford County Commissioners

BOARD OF ASSESSMENT

THURSDAY, JANUARY 27, 2011

PRESENT: Mark Smith – phone, John Sullivan and Doug McLinko

NEW BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Sullivan all voted “aye,” to approve Occupation changes.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted “aye,” to approve Real Estate changes.

Bradford County Commissioners
Acting as the Board of Assessment

The Commissioners answered questions from the public and press at this time.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted “aye,” to adjourn the meeting at 10:55 a.m.