

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JUNE 18, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order at 10:04 a.m. by Chairman Mark W. Smith.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the Minutes of June 4, 2009.

This being the time and place for opening proposals for Housing Rehab Specialist the following proposals were received:

Richard Czajkowski	Code Inspection Inc
RR3 Box 269C	P.O. Box 308
Towanda PA 18848	Dushore PA 18614
\$6600.00 per unit for full rehab	\$500.00 per unit full rehab
\$3200.00 per unit for emergency projects	\$250.00 per unit emergency projects

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to take under advisement and award at the next meeting.

This being the time and place for the opening of proposals for Commissary Services at the Bradford County Correctional Facility:

A motion was made by Mr. McLinko, seconded by Mr. Sullivan all voted "aye" to rebid this service due to a miscommunication to several bidders in the proper procedures for the submission of the proposals.

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the Administrative Entity Operating agreement for Fiscal Year 2009-2010 that will serve as the statewide agreement between Administrative Entities and the Department of Public Welfare, Office of Developmental Programs, as the State Medicaid agency for the Pennsylvania developmental disabilities service system.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the 2010-2011 update of the 2009-2012 Bradford & Sullivan Mental Health Plan.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an Application for County Aid submitted by Stevens Township for the use of County Liquid Fuels money in the amount of \$3,990.01 to purchase road signs, posts, and brackets for the 911 readdressing project.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to the renewal of a maintenance agreement with Time Warner Cable for the CHIPP's building located at 413 S. Main St., Athens at a onetime fee of \$60 and a monthly amount of \$92.46 for a for a 3 year period, effective July 1, 2009 and authorize Chairman to sign.

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A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an agreement with Dressel Welding Supply of York to provide one high pressure cylinder for use at the Manor for a one (1) year period at a cost of \$60 and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving a fire protection inspection contract renewal with Davis-UImer of Amherst, NY for services at the Manor for the period of one (1) year and thereafter until terminated by 30 days written notice of either party to the other. Fee for one year is \$1,750 and is effective June 18, 2009 and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving a NTRPDC Work Experience Agreement with Bradford County Action, Inc. as Program Operator, for the period June 22, 2009 through June 30, 2009 to provide a worksite for Kaylynn Kolesar at the Bradford County Library and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the new Bradford County Employee Handbook, which will replace the present Bradford County Personnel Policies and Practice Manual, effective 7-01-09.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve a letter of support for the Sayre Incubator in their pursuit of federal funding for continued improvements and upgrades to their facility.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve the following refund:

1 year in 2009 of County taxes paid by George Lasco in amount of \$31.49
Reason: Removed Pool
Parcel # 09-034.00-170-000-000

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to appointing the following individuals to the Guaranteed Energy Savings Program Committee: Mark W. Smith, Ray Stolinis, Steve Gates, Kim Corbett, John Hurlburt and Joan Sanderson.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving Resolution 2009-07 in Support of Bradford County's Dairy Farmers and Local Dairy Support Organizations.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to proclaiming June 2009 as Dairy Awareness Month in Bradford County

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following:

the transfer of Tammy Glisson from full time Clerk Typist II to full time Assistant Cook as per recommendation of James Shadduck, Manor Administrator, effective June 26, 2009.

the transfer of Sheila Harris from part time regular RN to part time casual (per-diem) RN as per recommendation of James Shadduck, Manor Administrator, effective June 11, 2009.

the transfer of Stephanie Higley from part time casual (per diem) LPN Charge Nurse to full time LPN Charge Nurse as per recommendation of James Shadduck, Manor Administrator, effective June 21, 2009.

the hire of Misti Moyer as part time casual (per diem) LPN Charge Nurse, as per recommendation of James Shadduck, Manor Administrator, effective June 24, 2009.

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the hire of Ann Esaias as part time casual (per diem) C N A as per recommendation of James Shadduck, Manor Administrator, effective June 24, 2009.

the hire of Brandi Bellows as part time casual (per diem) C N A as per recommendation of James Shadduck, Manor Administrator, effective June 24, 2009.

the hire of Rae Sholly as part time casual Valet as per recommendation of James Shadduck, Manor Administrator, effective June 24, 2009.

the hire of Robert Fitzgerald as part time casual Valet as per recommendation of James Shadduck, Manor Administrator, effective June 24, 2009.

the hire of Leanne Hicks as a part time casual C N A, as per recommendation of James Shadduck, Manor Administrator, effective June 24, 2009.

the hire of Jackie Bostic as part time casual (per diem) C NA as per recommendation of James Shadduck, Manor Administrator, effective July 8, 2009.

the hire of Jessica Victory as part time casual Valet, as per recommendation of James Shadduck, Manor Administrator, effective July 8, 2009.

the transfer of Anita Shipman from full time Laundry Attendant to full time Central Supply Clerk II, as per recommendation of James Shadduck, Manor Administrator, effective June 21, 2009.

the transfer of Darren Lindsey from part time Correctional Officer to full time Correctional Officer, as per recommendation of Warden Don Stewart, effective June 21, 2009.

the hire of Scott Shade, full time CYS Caseworker I, as per recommendation of William Blevins, Human Services Director, effective June 15, 2009.

the hire of Lindsay R. Haschak, CYS Caseworker 1, as per recommendation of William Blevins, Human Services Director, effective June 15, 2009.

the hire of Joshua Ilnicki as a casual part time Childcare Aide, as per recommendation of William Blevins, Human Services Director, effective June 22, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the following:

Authorize the Chairman to sign a SCSC 100 for Scott Shade, full time CYS Caseworker I, as per recommendation of William Blevins, Human Services Director, effective June 15, 2009.

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Krista N Davidson, MR Caseworker 2, as per recommendation of William Blevins, Human Services Director, effective May 22, 2009.

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Kristina L Clark, MR Caseworker 2, as per recommendation of William Blevins, Human Services Director, effective April 2, 2009.

Authorize the Chairman to sign a SCSC 100 for Lindsay R. Haschak, CYS Caseworker 1, as per recommendation of William Blevins, Human Services Director, effective June 15, 2009.

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Lynn L. Lawrence, MR Caseworker 2, as per recommendation of William Blevins, Human Services Director, effective July 15, 2009.

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OTHER

Bradford County Commissioners

SALARY BOARD

THURSDAY, June 18, 2009

PRESENT: Mark W. Smith, John M. Sullivan, Doug McLinko and Becky Clark

UNFINISHED BUSINESS

NONE

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the salary increase of Diane Sindoni, Dietetic Technician for the Bradford County Manor for the completion of her Clinical Dietary Manager Certification.

A motion was made by Ms Clark, seconded by Mr. Sullivan, all voted "aye" to set the following salaries:

Diane Sindoni, Dietary Technician Effective June 21, 2009	Grade 20, Step C \$15.02 per hour/ 40 hr p wk
Tammy Glisson full time Assistant Cook Effective June 26, 2009	Grade 13, Step M \$13.40 per hour/ 37.5 hr p wk
Sheila Harris, part time casual (per diem) RN Effective June 11, 2009	Grade 27, Step D \$21.25 per hour
Stephanie Higley, full time LPN Charge Nurse Effective June 21, 2009	Grade 20, Step A \$14.30 per hour, 40 hr p wk
Misti Moyer, pt casual (per diem) LPN Charge Nurse Effective June 24, 2009	Grade 20, Step A \$14.30 per hour
Ann Esaias, part time casual (per diem) C N A Effective June 24, 2009	Grade 11, Step A \$9.04 per hour
Brandi Bellows, part time casual (per diem) C N A Effective June 24, 2009	Grade 11, Step A \$9.04 per hour
Rae Sholly, part time casual Valet Effective June 24, 2009	Grade 7, Step A \$7.44 per hour
Robert Fitzgerald, part time casual Valet Effective June 24, 2009	Grade 7, Step A \$7.44 per hour
Leanne Hicks, part time C N A Effective June 24, 2009	Grade 11, Step A \$9.04 per hour

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Jackie Bostic, part time casual (per diem) C N A Effective July 8, 2009	Grade 11, Step A \$9.04 per hour
Jessica Victory, part time casual Valet Effective July 8, 2009	Grade 7, Step A \$7.44 per hour
Anita Shipman, full time Central Supply Clerk II Effective June 21, 2009	Grade 12, Step D \$10.22 per hour/ 37.50 hr p wk
Darren Lindsey, full time Correctional Officer Effective June 21, 2009	Grade 14, Step A \$10.68 per hour
Scott Shade, full time CYS Caseworker I Effective June 15, 2009	Grade 18, Step A \$12.97 per hour/37.5 hr p wk
Lindsay R Haschak, CYS Caseworker1 Effective June 15, 2009	Grade 18, Step B \$13.30 per hour/37.5 hr p wk
Joshua Ilnicki, casual part time Childcare Aide Effective June 22, 2 009	\$7.15 per hour
Krista N. Davidson, MR Caseworker 2 Effective May 22, 2009	Grade 20, Step D \$15.40 per hour/ 37.5 hr p wk
Kristina L. Clark, MR Caseworker 2 Effective April 2, 2009	Grade 20, Step B \$14.67 per hour/37.5 hr p wk
Lynn L. Lawrence, MR Caseworker 2 Effective July 15, 2009	Grade 20, Step G \$16.59 per hour/37.5 hr p wk
Kaylynn Kolesar, part time general Clerk Effective June 22, 2009	\$7.15 per hour/ 1 hr p wk

Bradford County Treasurer

Bradford County Commissioners

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ASSESSMENT BOARD

THURSDAY, JUNE 18, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

UNFINISHED BUSINESS

NONE

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the Occupational Changes.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the Real Estate Changes.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following exempt status:

Thomas G. Colella
RR 1, Box 3-A
Sugar Run, PA 18846
Reason: Veterans Exemption – New
DMP# 58-127.03.006-000-000
Effective: January 2009

Bradford County Commissioners
Acting as Board of Assessment

The Commissioners answered questions from the public and press at this time.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to adjourn the meeting at 10:40 a.m.