

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JULY 2, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order at 10:00 a.m. by Chairman Mark W. Smith.

VISITOR REMARKS CONCERNING AGENDA

NONE

UNFINISHED BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to table action on the roofing bids until next week.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the Minutes of June 25, 2009.

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to authorizing the Chief Clerk to legally advertise for bids for a Courthouse emergency generator.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to authorizing the Chief Clerk to legally advertise that the 2010 real estate and occupation duplicates are open for public display during the months of July and August 2009, Monday through Friday, from 9:00 a.m. to 5:00 p.m.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to acceptance of the Bradford County Community Service Program Award from the PA Commission on Crime and Delinquency. The award will be from the state's Intermediate Punishment funds in the amount of \$14,241 for each of the following years: 2009, 2010 & 2011. This award is contingent upon special conditions as listed on the Letter of Award and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving Attachment "A" (Participation Statement) committing 92% of the State Food Purchase Program Grant monies to be used to purchase food through commercial food distribution in our region with 8% being used for administrative costs for the program. Period is July 1, 2009 through June 30, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to acceptance of the Bradford County CJAB – Strategic Planning award from PA Commission on Crime and Delinquency through the Byrne Justice Assistance Grant Program funds. The award will be from Federal Funds in the amount of \$17,164, for the period of 7-01-09 – 6-30-10 and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving a NTRPDC Work Experience Agreement with Bradford County Action, Inc. as Program Operator, for the period 7/15/09 to 8/14/09 to provide a worksite for Leslie Camp at the Bradford County Manor and authorize Chairman to sign.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF JULY 2, 2009

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an Agreement between Bradford County/Bradford County Human Services and Kelly R. Smith and the University of Pittsburgh for the CWEL Program.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an Application for County Aid submitted by Towanda Township for the use of County Liquid Fuels money in the amount of \$5,563.78 to purchase road signs, posts and brackets for the 911 readdressing project.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to amending a Provider Agreement for Participation in PA Consolidated and Person/Family Directed Support Waiver program with DPW which provides services to persons eligible to receive waiver services. This agreement was approved on May 21, 2009. The amendment is to condense the original 12 page agreement to a 2 page agreement, but keeping the same meaning of the first agreement and authorized Vice Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the submission of the Hazardous Material Emergency Response Preparedness Report for calendar year 2008 to PEMA which includes the Financial Statement for 2008 and the Financial Status and projection of 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the transfer of Susan Saxon from part time regular Housekeeping Attendant to full time Laundry Attendant, as per recommendation of James Shadduck, Manor Administrator, effective July 5, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to Approve the transfer of Adam Harkins from part time casual (per diem) Dietary Attendant to full time Dietary Attendant as per recommendation of James Shadduck, Manor Administrator, effective August 2, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to authorizing the Chairman to sign a SCSC 100 and performance evaluation for Jennifer S. Cragle, CYS Caseworker 2, as per recommendation of William Blevins, Human Services Director, effective May 9, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to authorizing the Chairman to sign SCSC 100's for the completion of semiannual time study for the following individuals:

William Blevins, Human Services Director  
Diane Bahr, Clerk Typist 2  
Brent Chandler, Fiscal Technician  
Cheryl DeKay, Fiscal Technician  
Linda Hosley, Clerk Typist 1  
Robert Jackson, Administrative Officer 1  
Gertrude Kingsley, Fiscal Officer 1  
Sara Smiley, Fiscal Officer 1

OTHER

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Bradford County Commissioners

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS  
A CONTINUATION OF JULY 2, 2009

SALARY BOARD

THURSDAY, JULY 2, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

UNFINISHED BUSINESS

NONE

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to set the following salaries:

Susan Saxon, full time Laundry Attendant Effective July 5, 2009	Grade 9, Step D \$8.83 per hour/ 37.50 hr p wk
Adam Harkins, full time Dietary Attendant Effective August 2, 2009	Grade 9, Step A \$8.20 per hour/ 37.50 hr p wk
Jennifer Cragle, CYS Caseworker 2 Effective May 9, 2009	Grade 20, Step I \$17.43 per hour/ 37.5 hr p wk

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Bradford County Treasurer

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Bradford County Commissioners

The Commissioners answered questions from the press and public at this time.

A motion was made by Mr. Smith, seconded by Mr. Sullivan, all voted "aye" to adjourn the meeting at 10: 35 a.m.