

# THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JANUARY 22, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

## PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order at 10:02 a.m. by Chairman, Mark W. Smith.

## VISITOR REMARKS CONCERNING AGENDA

## UNFINISHED BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the Minutes of January 15, 2009.

## NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. Smith, Mr. Sullivan and Mr. Smith voted "aye" Mr. McLinko, voted "nay" to approving Resolution 2009-02, authorizing the extension of the length of time to pay rollback taxes to the Bradford County Treasurer from (45) forty-five days to (60) sixty days.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to reappointing the following individuals to the Bradford County Library Board: Lynda Warner, Richard Robinson and Sarah Ransom, terms to expire December 31, 2011.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving a Cooperative Purchasing contract with Lycoming County to purchase 75 gross of Veterans' Grave Flags through FlagZone at the price of \$.45 per flag. Total cost is \$4,800.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to renewing an agreement with Craig Lee of Mansfield, as a Housing Rehabilitation Specialist for a three year term. Specialist will be paid a set fee in the amount of \$600 per housing unit for full rehabilitation projects and \$300 per housing unit for emergency rehabilitation projects up to \$5,000.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the addition of Phebe Cole as Nurse Practitioner to the Manor Professional Staff, effective January 22, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to authorizing the Chief Clerk to legally advertise that Bradford County will be accepting Human Services Development Fund (HSDF) applications and that a HSDF Public Hearing will be held April 8, 2009 at 1:00 p.m.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to renewing a Technical Support Agreement for CareTracker Software with Resource System of New Concord, Ohio. This software is used for documentation of services provided to Manor residents at a cost of \$2800.00. Term of this support agreement will expire January 15, 2010 and authorize Chairman to sign.

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A CONTINUATION OF THURSDAY, JANUARY 22, 2009

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to authorizing the Chairman to sign an agreement with Gasmark for 50% of the period of April 2009 through June 2009 and 100% for the period of July 2009 through October 2009 to provide natural gas to the Manor and Correctional Facility at a city gate price of \$6.86 per dth.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving a Purchase of Service Agreement between the Bradford County Human Services and Robert S. Shaw, Psy. D., ABPP, FAACP to provide forensic consultant services for the Bradford County Correctional Facility at a fee of \$150 per hour, for three (3) hours per week and additional time as needed. This is for the period March 5, 2009 through June 30, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an agreement with ESRI of Redlands, CA to provide GIS software maintenance for the 2009 calendar year for the following departments: Assessment at a cost of \$6,232.88; 911 Center at a cost of \$66.85 and Planning & Grants at a cost of \$14,595.63, and authorize Chairman to sign.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve the following:

the transfer of Kimberly Krise from part time casual Certified Nurse Aide to full time Certified Nurse Aide as per recommendation of James Shadduck, Manor Administrator, effective January 18, 2009.

the hire of Holly Bailey as part time casual Valet as per recommendation of James Shadduck, Manor Administrator, effective February 4, 2009.

the hire of Mark Miller as part time casual Valet as per recommendation of James Shadduck, Manor Administrator, effective February 4, 2009.

the hire of Elizabeth Weadock as part time casual Valet, as per recommendation of James Shadduck, Manor Administrator, effective February 4, 2009.

the hire of Brenda Heeman as part time casual Certified Nurse Aide as per recommendation of James Shadduck, Manor Administrator, effective February 4, 2009.

the hire of Ann Kalacinski as part time casual Certified Nurse Aide as per recommendation of James Shadduck, Manor Administrator, effective February 4, 2009.

the hire of Jessica Quick as part time casual Clerk Typist 1, as per recommendation of James Shadduck, Manor Administrator, effective February 1, 2009.

the transfer of Summer Putnam from part time casual Nurse Aide Trainee to part time casual Valet, as per recommendation of James Shadduck, Manor Administrator, effective January 15, 2009.

the hire of Robert Putnam as IT Support Tech, as per recommendation of Wendy Rockwell, IT Director, effective January 26, 2009.

the hire of Geraldine Kotsko as part time Correctional Officer, as per recommendation of Warden Stewart, effective January 26, 2009.

the hire of Melanie Cleveland, as part time Correctional Officer, as per recommendation of Warden Stewart, effective January 26, 2009.

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the hire of Steven Vanderpool, as part time Correctional Officer, as per recommendation of Warden Stewart, effective January 26, 2009.

the hire of Michael DeFinis, as part time Correctional Officer, as per recommendation of Warden Stewart, effective January 26, 2009.

the hire of Cody Welch, as part time Correctional Officer, as per recommendation of Warden Stewart, effective January 26, 2009.

the transfer of John Myers from Correctional Officer to Correctional Sgt. As per recommendation of Warden Stewart, effective January 18, 2009.

the transfer of Danny Fisher from Correctional Officer to Correctional Sgt. As per recommendation of Warden Stewart, effective January 18, 2009.

the transfer of Steven Chaapel from Correctional Officer to Correctional Sgt. As per recommendation of Warden Stewart, effective January 18, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the following:

authorize Chairman to sign a SCSC 100 and performance evaluation for Phillip Cusano, full time Drug and Alcohol Administrator 1, as per recommendation of Bill Blevins, Human Services Administrator, effective January 21, 2009.

authorize the Chairman to sign a SCSC 100 and performance evaluation for Rebecca Rome, probationary CYS Caseworker 2, as per recommendation of Bill Blevins, Human Services Administrator, effective January 9, 2009.

authorize the Chairman to sign a SCSC 100 and performance evaluation for Christopher Mullen, full time MH Caseworker 2, as per recommendation of Bill Blevins, Human Services Administrator, effective January 7, 2009.

authorize the Chairman to sign a SCSC 100 and performance evaluation for Jason J Walters, full time MH Caseworker 2, as per recommendation of Bill Blevins, Human Services Administrator, effective January 24, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the hire of Amanda McLinko, probationary full time CYS Caseworker 1, as per recommendation of Bill Blevins, Human Services Administrator, effective February 2, 2009 and authorize the Chairman to sign a SCSC 100.

OTHER

The following individual has been hired as Account Clerk I, in the Sheriff Office as per recommendation of Sheriff Steve Evans effective January 26, 2009 to replace Terry Erb who resigned: Sharon Ledgerwood

The following individuals have been hired as temporary part time Deputy Sheriff Trainee's by Sheriff Steve Evans effective January 12, 2009:

Josh Lake  
Brian Bellows  
Brian Wibert  
Derrick Kelley

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Bradford County Commissioners

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A CONTINUATION OF THURSDAY, JANUARY 22, 2009

SALARY BOARD

THURSDAY, JANUARY 22, 2009

PRESENT: Mark W. Smith, John M. Sullivan, Doug McLinko

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the following:

Approve an additional \$1.00 per hour supervisory pay for Kevin Prickett for the additional duties of Print Shop Officer in Charge.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the following:

Kevin Prickett, Print Shop Officer in Charge Effective February 9, 2009	Grade 20, Step F \$17.19 per hour
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A motion was made Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following wage adjustments for RN wages at the Bradford County Manor:  
Day Diff; \$1.50, Eve Diff; \$3.50 Noc Diff; \$2.00

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to set the following salaries:

Shelia Harris, RN Effective January 19, 2009	Grade 27, Step I \$24.52 per hour
Jenny Stone, RN Effective January 19, 2009	Grade 27, Step I \$24.52 per hour
Tanya Avery, RN Effective January 19, 2009	Grade 27, Step I \$24.52 per hour
Rhonda Kinner, RN Effective January 19, 2009	Grade 27, Step L \$26.41 per hour
Shirley Whalen, RN Effective January 19, 2009	Grade 27, Step N \$27.74 per hour
Denise McClintic, RN Effective January 19, 2009	Grade 27, Step I \$24.52 per hour
Carolyn Nichols, RN Effective January 19, 2009	Grade 27, Step I \$24.52 per hour
Kimberly Krise, full time certified nurse aide effective January 18, 2009	Grade 11 Step A \$18,803 annually
Holly Bailey, part time casual Valet effective February 4, 2009	Grade 7, Step A \$7.44 per hour

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Mark Miller, part time casual Valet effective February 4, 2009	Grade 7, Step A \$7.44 per hour
Elizabeth Weadock, part time casual Valet effective February 4, 2009	Grade 7, Step A \$7.44 per hour
Brenda Heeman, part time casual Certified Nurse Aide effective February 4, 2009	Grade 11, Step A \$9.04 per hour
Ann Kalacinski, part time casual Certified Nurse Aide effective February 4, 2009	Grade 11, Step A \$9.04 per hour
Jessica Quick, part time casual Clerk Typist 1 effective February 1, 2009	Grade 10, Step A \$8.61 per hour.
Summer Putnam, part time casual Valet effective January 15, 2009	Grade 7, Step A \$7.44 per hour
Robert Putnam, full time IT Support Tech effective January 26, 2009	Grade 18, Step A \$12.97 per hour
Geraldine Kotsko, part time Correctional Officer effective January 26, 2009	per union contract \$10.25 per hour
Melanie Cleveland, part time Correctional Officer effective January 26, 2009	per union contract \$10.25 per hour
Steven Vanderpool, part time Correctional Officer effective January 26, 2009	per union contract \$10.25 per hour
Michael DeFinis, part time Correctional Officer effective January 26, 2009	per union contract \$10.25 per hour
Cody Welch, part time Correctional Officer effective January 26, 2009	per union contract \$10.25 per hour
John Myers, full time Correctional Sgt. Effective January 18, 2009	Grade 19, Step L \$17.88 per hour
Danny Fisher, full time Correctional Sgt. Effective January 18, 2009	Grade 19, Step A \$13.63 per hour
Steven Chaapel, full time Correctional Sgt. Effective January 18, 2009	Grade 19, Step A \$13.63 per hour
Sharon Ledgerwood, full time Account Clerk I effective January 26, 2009	Grade 12, Step A \$9.68 per hour
Josh Lake, temp part time Deputy Sheriff Trainee effective January 12, 2009	Grade 15, Step A \$11.21 per hour
Brian Bellows, temp part time Deputy Sheriff Trainee effective January 12, 2009	Grade 15, Step A \$11.21 per hour
Brian Wibert, temp part time Deputy Sheriff Trainee effective January 12, 2009	Grade 15, Step A \$11.21 per hour
Derrick Kelley, temp part time Deputy Sheriff Trainee effective January 12, 2009	Grade 15, Step A \$11.21 per hour
Amanda McLinko, probationary CYS Caseworker 1 effective February 2, 2009	Grade 18, Step A \$25,291.50 annually

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Phillip Cusano, D&A Administrator  
effective January 21, 2009

Grade 26, Step H  
\$44,421.00 annually

Christopher M. Mullen, full time MH Caseworker 2  
effective January 7, 2009

Grade 20, Step H  
\$33,150.00 annually

Jason J. Walters, full time MH Caseworker 2  
effective January 24, 2009

Grade 20, Step E  
\$30,790.50 annually

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Bradford County Treasurer

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Bradford County Commissioners

ASSESSMENT BOARD

THURSDAY, JANUARY 22, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

UNFINISHED BUSINESS

NONE

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko all voted "aye" to approving real estate changes.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving occupational changes.

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Bradford County Commissioners  
Acting as Board of Assessment

The Commissioners answered questions from the press and public at this time.

Comments were given by Charles Wells and Carol French concerning Clean & Green.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to adjourn the meeting at 11:07 a.m.