

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, DECEMBER 17, 2009

PRESENT: John M. Sullivan, and Doug McLinko

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order by Vice Chairman, John M. Sullivan, at 10:00 a.m.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve the Minutes of December 10, 2009.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve an adoption of an amendment to the Room Excise Tax Ordinance 2002-1 changing the definition of a Permanent Resident.

NEW BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to renew a Technical Support Agreement for CareTracker Software with Resource System of New Concord, Ohio. This software is used for documentation of services provided to Manor residents at a cost of \$2,800.00. Term of this support agreement will expire January 15, 2011 and authorize the Chairman to sign.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to sign the Community Development Block Grant – R Program Contract with DCED in the amount of \$80,320 for the period to expire June 30, 2012.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to renew an agreement with Judy Epler to provide Beautician/Barber services at the Bradford County Manor for the period January 1, 2010 through December 31, 2010 at an annual amount of \$35,126.06.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve the renewal of a Maintenance/Insurance agreement with Hillman Security and Time Tech of Kingston to provide coverage for the time and attendance system at the Bradford County Manor and the Bradford County Correctional Facility at a fee of \$2,075.04 for the period January 1, 2010 through December 31, 2010 and authorize Chairman to sign.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to amending the agreement with Steri-cycle of Bannockburn, IL to provide disposal of biomedical waste at the Manor, which was entered into on July 10, 2008 and due to expire June 30, 2011. This amendment is due to an increase in container usage and will expire 12/17/2011. At signing the monthly amount was \$770.43, amended amount is \$1,900. This amendment will be reviewed again in ninety (90) days to see if the container usage has been reduced and authorize Chairman to sign.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY DECEMBER 17, 2009

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve the County Certification to PEMA certifying that the county understands the use of the PEMA Wireless E-911 and Voice over Internet Protocol funds and authorize the Chairman to sign and further authorize Robert Repasky, 911 Coordinator, to submit an application for the aforementioned funds with PEMA.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to authorizing the renewal of insurance with Assurance Brokers Limited of Ballwin, MO to provide lead paint liability insurance through American Safety Risk Retention Group. This renewal is for insurance coverage for one year for projects under the Bradford County Housing Rehabilitation Program with a premium amount of \$5,819 for 2010 and authorize Chairman to sign.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve the extension of the temporary agreement with J&J Lead Advisors of Wilkes Barre to March 1, 2010 to provide Lead Paint Risk Assessment for the Housing Rehab Department at a fee of \$500 per unit.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve a Unit of Service Funding Contract between Bradford County Human Services and Tioga County Department of Human Services for the period January 1, 2010 through June 30, 2010 to provide Mental Health Treatment Services per the Community Care Behavioral Health Organization fee schedule.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to the reappointment of Bruce Chase of New Albany as Public Director and Keith Heimbach of Granville Summit as Farmer Director to the Conservation District Board of Directors for a four (4) year term, effective January 1, 2010.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approving an application for a Juvenile Accountability Block Grant in the amount of \$10,000.00 to support the implementation of graduate sanctions in juvenile court for the period of April 1, 2010 thru March 31, 2011. Bradford County Juvenile Accountability Court is being used with repeat juvenile offenders who have been unsuccessful on standard probation and are at risk of being removed from the home. This program combines intensive supervision with necessary treatment and seeks to empower or engage the family unit.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to approve the hire of Lance Shedden as Agricultural Resource Specialist, as per recommendation of Mike Lovegreen, District Manager, effective December 21, 2009, to replace Terry Lutz who resigned.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to the following:

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Matt Poll, CYS Caseworker 2, as per recommendation of Bill Blevins, Human Services Director, effective 11/13/2009.

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Misty Ackley, CYS Caseworker 2, as per recommendation of Bill Blevins, Human Services Director, effective 09/11/2009.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
 A CONTINUATION OF THURSDAY DECEMBER 17, 2009

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted “aye” to approve the following:

the following refund:

1 year in 2007 of County taxes paid by WIP, Inc. in the amount of \$767.80

Reason: Appeal Settlement

Parcel # 15-105.04-154-000-000

deletion from Tax Claim Bureau:

WIP, Inc.	\$130,500	2008 Co. 719.41, FD \$46.95
Parcel #15-105.04-154	Partial Deletion	Twp. \$1204.08
Canton Boro – 2 nd Ward		School \$2265.07
Assessment Appeal Settlement		

OTHER

The following individual has been hired in the office of District Attorney, Dan Barrett, for a grant funded position of assistant District Attorney for Juvenile matters, effective December 21, 2009:

Christine Abatemarco

Recognize employees that have been with the County for 35 years.

Bradford County Commissioners

SALARY BOARD

THURSDAY, DECEMBER 17, 2009

PRESENT: John M. Sullivan, Doug McLinko, and Becky Clark

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. McLinko, all voted “aye” to set the following salaries:

Lance Shedden, Agricultural Resource Specialist	
Effective December 21, 2009	\$24,000.00

Matt Poll, CYS Caseworker 2	Grade 20, Step I
Effective November 13, 2009	\$17.43 per hour

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS
A CONTINUATION OF THURSDAY DECEMBER 17, 2009

Misty Ackley, CYS Caseworker 2
Effective September 11, 2009

Grade 20, Step J
\$17.86 per hour

Christine Abatemarco, Assistant District Attorney
Effective December 21, 2009

\$30,000.00 annually

Bradford County Treasurer

Bradford County Commissioners

The Commissioners answered questions from the public and press at this time.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted “aye” to adjourn the meeting at 10:35 a.m.