

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, DECEMBER 31, 2009

PRESENT: Mark W. Smith and John M. Sullivan. Doug McLinko was absent.

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order at 10:00 a.m. by Chairman Mark W. Smith.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted "aye" to approving the Minutes of December 23, 2009.

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted "aye" to authorizing the Chief Clerk to legally advertise setting the date time and location of meetings of the Bradford County Commissioners and Salary Board, as well as Assessment and Election Boards, (when applicable) at 10:00 a.m. on Thursdays in the Commissioners Conference Room, Courthouse Towanda PA 18848, with the exception of legal holidays.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted "aye" to authorizing the Chief Clerk to legally advertise setting the date, time and location of preliminary agenda review meetings with county department heads. The Bradford County Commissioners' preliminary agenda review meetings with county department heads will be held every Monday through Friday from 9:00 a.m. until such time as the business is concluded. The dates and time are as follows:

Monday thru Friday at 9:30 a.m. with Gayle Kershner, Chief Clerk

Monday

10:00 a.m. with Kim Corbett-Maintenance Director and Mike Jones Parks Director; 10:30 a.m. with Teresa Jones, Personnel Director; 11:00 a.m. with Joan Sanderson, Fiscal Director; 2:00 p.m. Robert Repasky, 911 Director and Jim Vajda, EMA Director, 2nd & 4th Monday; Donna Roof-Assessment Director

Quarterly- 3rd Tuesday of the month at 2:00 p.m. with Michael Lovegreen- Soil Conservation Director

Every Wednesday, 10:00 a.m. Wendy Rockwell, MIS Director

2nd Wednesday of the following months: February, April, June, August, October and December at 2:00 p.m., 911 Committee at 911 Center

3rd Wednesday of every month at 2:00 p.m. with Ray Stolinas-Planning and Grants Director,
3rd Wednesday of the following months: February, April, June, August and October 1:00 p.m. with Airport Authority Board

4th Tuesday, quarterly at 1:00 p.m. with Brian Driscoll-Economic Advisory

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1st Thursday of every month at 1:30 p.m. with Manor Administrator

4th Thursday of every month at 1:00 p.m. with Gene Osmun- Veterans Director

Every Friday at 10:00 a.m., Bill Blevins, Human Services Director

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted “aye” to authorizing the Chief Clerk to legally advertise setting the dates, time and location of the Superfund Amendment and Authorization Act (SARA III meetings) as follows at 9:00 a.m. at the Emergency Management Agency on: March 16, 2010, June 8, 2010, September 14, 2010 and December 14, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted “aye” to authorizing the Chief Clerk to legally advertise setting the date, time and location of the Agricultural Land Preservation Board meetings as follows: February 17, 2010, June 16, 2010, September 15, 2010 and November 17, 2010 at 1:00 p.m. at the Stoll Natural Resource Center in Wysox, PA.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted “aye” to authorizing the Chief Clerk to legally advertise setting the time and place of the Intermediate Punishment Board meetings as follows: March 10, 2010, June 9, 2010 and October 13, 2010 at 9:30 a.m. in the Commissioners Conference Room at the Bradford County Courthouse.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted “aye” to approving a Joinder Agreement between Bradford County and Sullivan County which establishes policies for the joint administration of the Bradford-Sullivan Counties’ Mental Health – Mental Retardation Program, Early Intervention Programs and the Drug and Alcohol.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted “aye” to approve the renewal of the lease agreement with the Towanda Area School District for the space at the South Towanda Annex for the Towanda Family Center, effective January 1, 2010 through December 31, 2010 at an annual fee of \$1,800, paid on a monthly basis, and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted “aye” to approving the following Solicitors’ agreements for row offices for the 2010 calendar year:

Coroner – Bob McGuinness - \$500 per year
Treasurer & Tax Claim – Frank Niemiec, Esquire - \$2,200 per year
Prothonotary – Niemiec, Smith & Pellingner - \$1,200 per year
Auditors - Brann, Williams, Caldwell & Sheetz – David Brann - \$700 per year
Register & Recorder – Niemiec, smith and Pellingner – Mark Smith - \$1,800 per year
Sheriff – Griffin, Dawsey and DePaola – Ray DePaola - \$2,000 per year
Human Services – Niemiec, Smith & Pellingner – Mark Smith - \$55 per hour – in case of conflict.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted “aye” to approving the renewal of the Endless Mountains Transportation Authority vehicle lease agreement at a fee of \$1,868.42 per month. Term to expire December 31, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted “aye” to approving Bradford County’s Continuity of Operations Plan.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted “aye” to authorizing the Chief Clerk to legally advertise for bids to upgrade existing Bradford County Library restrooms to be ADA Compliance.

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A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted "aye" to renewal of an agreement with North Penn Legal Services for parents in child dependency and termination of parental rights cases for January 1, 2010 through December 31, 2010 at a fee of \$1,250 per month.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted "aye" to approve an agreement between Bradford County and Larson Design of Williamsport to provide design development, develop construction documents and construction administration for the Bradford County Library ADA Project at a fee of \$5,800 plus expenses in the amount of \$300 and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted "aye" to approve a Website Development Agreement between CQ Services of Sayre and Bradford County to maintain, develop and update the website VisitBradfordCounty.com for Bradford County Tourism at a fee of \$350 per month and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted "aye" to renewing an agreement with Joseph Cama, MD, of Towanda to provide on site and care coordination physician services to the Bradford County Correctional Facility at a fee of \$5800.00 per month. This agreement is effective January 1, 2010 through December 31, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted "aye" to approve the hire of David LaFrance as Bradford County Library Systems Administrator, as per recommendation of the Systems Board of Trustees of the Bradford County Libraries, effective January 1, 2010.

Bradford County Commissioners

SALARY BOARD

THURSDAY, DECEMBER 31, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Becky Clark

UNFINISHED BUSINESS

NONE

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NEW BUSINESS

A motion was made by Ms. Clark, seconded by Mr. Sullivan, all voted “aye” to set the following salary:

David LaFrance, full-time Library Systems Administrator, Effective January 1, 2010	\$31,000.00 annually working at a minimum of 75 hrs per pay period
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Bradford County Treasurer

Bradford County Commissioners

The Commissioners answered questions from the press and public at this time.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, all voted “aye” to adjourn the meeting at 10:10 a.m.