

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

WEDNESDAY, DECEMBER 23, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order at 10:00 a.m. by Chairman, Mark W. Smith.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the Minutes of December 17, 2009.

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving Resolution 2009-16 setting the Bradford County Budgets in the amount of \$55,848,995 for 2010 with the County Real Estate millage of 10.43 on each dollar assessed valuation of 50% of market value, and funded debt millage at .65 on each dollar of assessed valuation of 50% of market value, and approve setting the 2010 salary schedule with a 1.5% cost of living increase for all county employees.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the 2010 annual software maintenance agreement in the amount of \$9,517 with RBA Professional Data System, Inc. of State College which provides the Treasurer's Office with a tax claim software system and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the reappointment of Mark Watkins of Ulster to the Bradford County Airport Authority, term to expire December 31, 2014.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the renewal of the Micro Main Priority Support agreement to provide technical support and upgrades to the maintenance program for the County at a cost of \$595 for a one year period, effective February 1, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an extension of time to the agreement entered into on December 22, 2008 with CECO Associates to provide Bradford County with professional engineering services for the replacement of Bridge #17 in LeRoy Township. CECO is requesting an extension to January 31, 2011 in order to insure the completion of all preliminary engineering tasks as result of insufficient scope related to the expansion of Field Survey limits along T-328.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an extension of time to a Short Form of Agreement with Larson Design Group to provide Bradford County with professional engineering services for replacement of Bridge #27 in Wells Twp. Larson is requesting an extension to September 30, 2010. The extension is due to the historic designation of the existing bridge and the environmental processes.

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A CONTINUATION OF WEDNESDAY, DECEMBER 23, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the renewal of a retainer for Larson Design Group of Williamsport to provide professional engineering, architectural and/or surveying services for the County for 2010 calendar year.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to entering into an employment contract with Jonathan P Foster Sr. Esquire, for the 2010 calendar year with an increase of \$1000.00, effective January 1, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving submission of an Application to Encumber Liquid Fuels Tax Funds for Wells Township for the replacement of Bridge #38 on T-763 over Seely Creek. Total estimated project cost is \$1,400,000.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the following:

the hire of Sara Paritsky as part time Correctional Officer, as per recommendation of Warden Stewart, effective December 28, 2009.

the hire of Lara Hawbaker as part time Correctional Officer, as per recommendation of Warden Stewart, effective December 28, 2009.

the transfer of Donald Oechslin from full time temporary to full time regular Correctional Officer, as per recommendation of Warden Stewart, effective December 28, 2009 to replace Jeff Hindman who transferred.

the transfer of Jarod Stringham from part time Correctional Officer to full time temporary Correctional Officer, as per recommendation of Warden Stewart, effective December 20, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Judy Evans, MH/MR Administrative Assistant 1, as per recommendation of Bill Blevins, Human Services Director, effective August 8, 2009.

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Erin Crowell, CYS Caseworker 2, as per recommendation of Bill Blevins, Human Services Director, effective October 2, 2009.

OTHER

The following individual has been transferred from Clerk Typist II to Deputy Clerk of Courts in the office of Prothonotary, Sally Vaughn, effective December 28, 2009, to replace Peg Leon who retired;

Karen Schulze

Bradford County Commissioners

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A CONTINUATION OF WEDNESDAY, DECEMBER 23, 2009.

SALARY BOARD

THURSDAY, DECEMBER 23, 2009

PRESENT: Mark W. Smith, John M. Sullivan, Doug McLinko, and Becky Clark

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the creation of a part-time casual training position for the Prothonotary's Office not to exceed 999 hours at a Grade 18 Step A. This position will terminate at the end of 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the creation of two (2) part-time casual LPN positions at the Bradford County Correctional Facility each position is less than 1000 hours per year at a Grade 20, Step A.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the creation of a full-time custodial position at the Courthouse. 35 hours per week at a Grade 10, Step A.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the creation of a Mental Retardation Program Specialist I Waiver Coordinator. 37.5 hours per week, Grade 23.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the creation of three (3) part-time casual Carpenter/General Maintenance positions each position is less than 1000 hours per year at \$20 per hour.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the reclassification of Bonnie Barbur as full-time Custodial at a Grade 10, Step B, effective January 1, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the reclassification of Patricia Cotter as full-time Custodial at a Grade 10, Step D, effective January 1, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the reclassification of Brenda Mosier as full-time Custodial at a Grade 10, Step N, effective January 1, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the reclassification of Michael O'Connor as full-time Custodial at a Grade 10, Step C, effective January 1, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the reclassification of Karen Beers as part-time casual Custodial at a Grade 10, Step A, effective January 1, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the reclassification of John Hurlburt, as full-time Maintenance Building Supervisor, at a Grade 21, Step N, effective January 1, 2010.

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A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted “aye” to approve the reclassification of Lillian McQuay, as full-time IT Tech I, at a Grade 19, Step E, effective January 1, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted “aye” to approve the reclassification of John Ryan, as full-time IT Tech I, at a Grade 19, Step B, effective January 1, 2010.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted “aye” to set the following salaries:

Sara Paritsky, part time Correctional Officer December 28, 2009	per union contract \$10.25 per hour
Lara Hawbaker, part time Correctional Officer December 28, 2009	per union contract \$10.25 per hour
Donald Oechslin, full time regular Correctional Officer December 20, 2009	per union contract \$10.68 per hour
Jarod Stringham, full time temporary Correctional Officer December 20, 2009	per union contract \$10.68 per hour
Judy Evans, MH/MR Administrative Assistant 1 Effective August 8, 2009	Grade 14, Step L \$14.00 per hour
Erin Crowell, CYS Caseworker 2 Effective October 2, 2009	Grade 20, Step D \$15.40 per hour
Karen Schulze, Deputy Clerk of Courts Effective December 28, 2009	Grade 18, Step A \$12.97 per hour

Bradford County Treasurer

Bradford County Commissioners

The Commissioners answered questions from the public and press at this time.

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted “aye” to adjourn the meeting at 10:20 a.m.