

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, APRIL 23, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

PLEDGE OF ALLEGIANCE TO THE FLAG

A meeting of the Bradford County Commissioners was called to order at 10:05 a.m. by Chairman, Mark W. Smith.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the Minutes of April 9, 2009.

This being the time and place for the opening of bids for the computer maintenance, there were no bids received.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to re-advertise this bid.

NEW BUSINESS

A motion was made by Mr. McLinko, seconded by Mr. Sullivan, all voted "aye" to proclaiming the week of April 19 – 25, 2009 as "National Volunteers Week" in Bradford County.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to proclaiming the week of April 26 – May 2, 2009 as "National Crime Victims' Rights Week" in Bradford County.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving a 2nd Amendment to the Consultant Agreement dated May 2006 with MSAG. The amendment is to remove from the contract that MSAG will provide software for the county to manage its GIS data. The cost of the implementation of the software is \$52,540 which will be deducted from the project base cost of \$450,675.77 resulting in an adjusted project base cost of \$398,135.77 and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving a Letter of Support to the Northcentral Pennsylvania Conservancy's efforts to apply to the Department of Conservation and Natural Resources' Community Conservation Partnership Program, and the First Community Foundation of Pennsylvania for funding to help offset the cost of developing a Rivers Conservation Plan for the Loyalsock Creek watershed. This plan will identify significant natural, recreational and cultural resources.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to renewing an a technical support agreement with Siemens Building Technologies, Inc. of Dickson City to provide maintenance to the heating and cooling system at the Court House for a three (3) term beginning 5/1/2009 and expiring 4/30/2012 at a fee of \$3,310 for 1st year; \$3,412 for 2nd year and \$3,548 for 3rd year, and authorize Chairman to sign.

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A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving an Ancillary Provider Participation Agreement between ChoiceCare Network and Bradford County Manor to provide private insurance coverage to residents at the Manor, who are clients of ChoiceCare, at no cost to the county, effective April 10, 2009 for a one (1) year term. This agreement will automatically renew for subsequent one (1) year terms unless either party provides written notice of at least ninety (90) days prior to the end of the term and authorize Chairman to sign.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving the appointment of Mark Watkins of Ulster to the Bradford County Airport Authority for the term expiring December 31, 2009, to fulfill the unexpired term of Harvey Lubold.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving a software license agreement with Teleosoft, Inc. of York at a fee of \$23,000 and a Software Maintenance agreement to provide maintenance and support services at a fee of \$3,900 per year. This software is to be used in the Sheriff's Office.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to the following:

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Pamela J Kipp, CYS Casework Supervisor, as per recommendation of William Blevins, Human Services Director, effective January 18, 2009.

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Matthew P. Horton, D&A Case Management Specialist, as per recommendation of William Blevins, Human Services Director, effective April 12, 2009.

Authorize the Chairman to sign a SCSC 100 and performance evaluation for Kelly R. Smith, CYS Caseworker 2, as per recommendation of William Blevins, Human Services Director, effective April 22, 2009.

A motion was made by Mr. Sullivan, seconded by Mr. Smith, Mr. Sullivan and Mr. Smith voted "aye", Mr. McLinko abstained to approve the following:

the hire of Amanda Carter as part time Dietary Attendant, as per recommendation of James Shadduck, Manor Administrator, effective April 22, 2009 to replace Teresa Ayres who resigned.

Transfer the following individuals from part time casual Valet to part time casual Nurse Aide Trainee, as per recommendation of James Shadduck, Manor Administrator, effective April 27, 2009:

Nicole Decker
Samantha Decker
Connie Delrie
Joanna Martin
Allison O'Krogly
Leonora Wood
Angela Wright

Transfer the following individuals from part time casual Nurse Aide to part time casual Certified Nurse Aide (CNA) as per recommendation of James Shadduck, Manor Administrator, effective April 19, 2009 as they successfully passed the American Red Cross nurse aide test:

Holly Bailey
Trista Cummings
Ashley Gowin
Cathaleen Greene
Sandra Hart

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Mark Miller
Nettie Morgan
Renee Stroud

the hire of Storm Strobe, as temporary part time liquid fuels maintenance, as per recommendation of Kim Corbett, Maintenance Director, effective May 4, 2009.

the hire of Chris McLinko, as temporary part time liquid fuels maintenance, as per recommendation of Kim Corbett, Maintenance Director, effective May 4, 2009.

the hire of Chris Ondrey, as temporary part time liquid fuels maintenance, as per recommendation of Kim Corbett, Maintenance Director, effective May 4, 2009.

the hire of Josh Clark, as temporary part time lawn maintenance, as per recommendation of Kim Corbett, Maintenance Director, effective May 4, 2009.

OTHER

The following individuals have been hired in response to a court order from the Court of Common Pleas:

Bryan Bellows as full time probation officer, effective April 20, 2009 to replace Kyle VanNote who resigned.

Ray Weaver as full time Probation Officer effective April 20, 2009 to replace Derek Chaffee, who resigned.

Bradford County Commissioners

SALARY BOARD

THURSDAY, APRIL 23, 2009

PRESENT: Mark W. Smith, John M. Sullivan, Doug McLinko and Becky Clark

UNFINISHED BUSINESS

NONE

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NEW BUSINESS

Pamela J Kipp, CYS Casework Supervisor Effective January 18, 2009	Grade 23, Step G \$19.21 per hour/ 37.5 h pr wk
Matthew P. Horton, D&A Case Management Specialist Effective April 12, 2009	Grade 20, Step F \$16.19 per hour/ 37.5 h pr wk
Kelly R. Smith, CYS Caseworker 2 Effective April 22, 2009	Grade 20, Step J \$17.86 per hour/ 37.5 h pr wk
Amanda Carter, part time Dietary Attendant Effective April 22, 2009	Grade 9, Step A \$8.20 per hour 30 hours
Nicole Decker, part time casual Nurse Aide Trainee Effective April 27, 2009	Grade 8, Step A \$7.81 per hour
Samantha Decker, part time casual Nurse Aide Trainee Effective April 27, 2009	Grade 8, Step A \$7.81 per hour
Connie Delrie, part time casual Nurse Aide Trainee Effective April 27, 2009	Grade 8, Step A \$7.81 per hour
Joanna Martin, part time casual Nurse Aide Trainee Effective April 27, 2009	Grade 8, Step A \$7.81 per hour
Allison O’Krogly, part time casual Nurse Aide Trainee Effective April 27, 2009	Grade 8, Step A \$7.81 per hour
Leonora , part time casual Nurse Aide Trainee Effective April 27, 2009	Grade 8, Step A \$7.81 per hour
Angela Wright, casual Nurse Aide Trainee Effective April 27, 2009	Grade 8, Step A \$7.81 per hour
Holly Bailey, part time casual C N A Effective April 19, 2009	Grade 11, Step A \$9.04 per hour
Trista Cummings, part time casual C N A Effective April 19, 2009	Grade 11, Step A \$9.04 per hour
Ashley Gowin, part time casual C N A Effective April 19, 2009	Grade 11, Step A \$9.04 per hour
Cathaleen Greene, part time casual C N A Effective April 19, 2009	Grade 11, Step A \$9.04 per hour
Sandra Hart, part time casual C N A Effective April 19, 2009	Grade 11, Step A \$9.04 per hour
Mark Miller, part time casual C N A Effective April 19, 2009	Grade 11, Step A \$9.04 per hour
Nettie Morgan, part time casual C N A Effective April 19, 2009	Grade 11, Step A \$9.04 per hour
Renee Stroud, part time casual C N A Effective April 19, 2009	Grade 11, Step A \$9.04 per hour
Storm Strope, temp part time liquid fuels maintenance Effective May 4, 2009	Grade 7, Step A \$7.59 per hour

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Chris McLinko, temp part time liquid fuels maintenance Effective May 4, 2009	Grade 7, Step A \$7.59 per hour
Chris Ondrey, temp part time liquid fuels maintenance Effective May 4, 2009	Grade 7, Step A \$7.59 per hour
Josh Clark, temp part time liquid fuels maintenance Effective May 4, 2009	Grade 7, Step A \$7.59 per hour
Bryan Bellows, full time Probation Officer Effective April 20, 2009	Grade 20, Step A \$14.30 per hour/40 hr p wk
Ray Weaver, full time Probation Officer Effective April 20, 2009	Grade 20, Step A \$14.30 per hour/40 hr p wk

Bradford County Treasurer

Bradford County Commissioners

ASSESSMENT BOARD

THURSDAY, APRIL 23, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

UNFINISHED BUSINESS

NONE

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approve the following exempt status:

Penn-York Opportunities, Inc.
101 South Main Street
Athens, PA 18810

Reason: Penn-York is a 501C3 non-profit organization.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving Real Estate changes.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to approving Occupational changes.

Bradford County Commissioners acting as
Board of Assessment

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BOARD OF ELECTION

THURSDAY, APRIL 23, 2009

PRESENT: Mark W. Smith, John M. Sullivan, and Doug McLinko

UNFINISHED BUSINESS

NONE

NEW BUSINESS

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to authorizing the Chief Clerk to legally advertise the date and time for the pre-election testing of the Automatic Tabulating Equipment to ascertain the accuracy of the central counting equipment for all votes cast for all offices in the May 19, 2009 Municipal Primary Election. A pre-election testing will take place in the Election Office, Bradford County Court House Annex, 301 Main Street, Towanda, on Thursday, May 14, 2009 at 1:00 p.m.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to authorizing the Chief Clerk to legally advertise the list of offices, candidates and polling places for the May 19, 2009 Municipal Primary Election.

Bradford County Commissioners acting as
Election Board

The Commissioners answered questions from the public and press at this time.

A motion was made by Mr. Sullivan, seconded by Mr. McLinko, all voted "aye" to adjourn the meeting at 10:15 a.m.