

Mark W. Smith, Chairman  
John Sullivan, Vice Chairman  
Doug McLinko, Commissioner



Gayle Kershner, Chief Clerk  
Jonathan Foster, Solicitor

## Bradford County Commissioners Office

### LEGAL NOTICE

Bradford County is soliciting proposals for the provision of long distance telecommunications services to all Bradford County offices. These services are to include intralata, intrastate, interstate, and 800 services. All proposals shall be submitted to the Chief Clerk, Bradford County Commissioners Office, Bradford County Court House, 301 Main Street, Towanda, PA 18848, by 5:00 p.m. on December 2, 2009. Bids will be opened at the regularly scheduled meeting on December 3, 2009 at 10:00 a.m. A plain sealed envelope must be marked in the lower left corner "RFP-Long Distance Service, December 3, 2009".

**Please be advised that Bradford County does not receive early morning delivery for overnight mail.**

All proposals submitted must be firm for a minimum of sixty (60) days from opening. No bidder may withdraw a proposal within this time. The County may require the full sixty (60) days for review and award of the proposals.

All contractors must ensure that their employees, candidates for employment and applicants for employment are not discriminated against because of their race, color, creed, sex, age or national origin.

The Board of Commissioners reserves the right to refuse any or all proposals, and is not necessarily obligated to accept low bid and waives all irregularities in bidding.

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Gayle Kershner, Chief Clerk

Mark W. Smith, Chairman  
John Sullivan, Vice Chairman  
Doug McLinko, Commissioner



Gayle Kershner, Chief Clerk  
Jonathan Foster, Solicitor

Long Distance Carrier:

Bradford County is soliciting proposals for the provision of long distance telecommunications services to all Bradford County offices. These services are to include intralata, intrastate, interstate, and 800 services. If your company cannot provide intralata services, please note that in your proposal. We will consider that option if there are concrete savings to the County.

The goal Bradford County hopes to attain for the benefit of their constituents through this proposal is a one service provider to serve a variety of locations to streamline administration cost; stabilize rates for a minimum of one year; maintain high quality service; and of course total overall cost savings.

With your proposal, please submit a copy of your Long Distant Agreement for our review. Enclose a corporate overview showing the stability of your company as well as a list of references, especially of other county governments you serve. All costs of change over shall be borne by the vendor as well as any routing change costs.

To better compare all proposals we require that your agency respond completely to the specifications and enter your response on the lines following each statement. As part of the specifications, we have included estimated monthly usage statistics.

Proposals will be accepted until 5:00 p.m. on December 2, 2009, in the Commissioners Office located at 301 Main Street, Towanda, PA 18848.

Sincerely,

Gayle Kershner  
Chief Clerk

LONG DISTANCE  
TELECOMMUNICATIONS SERVICE

COUNTY OF BRADFORD  
301 MAIN STREET  
TOWANDA, PA 18848

BRADFORD COUNTY COMMISSIONERS  
Mark W. Smith  
John M. Sullivan  
Doug McLinko

CHIEF CLERK  
Gayle Kershner

OPENING DATE: DECEMBER 3, 2009

BIDDER:

NAME:

ADDRESS:

PHONE NUMBER:

PROPOSAL SPECIFICATIONS FOR LONG DISTANCE SERVICE

For each category of service, outbound, 800 inbound, bidders should specify the following:

1. Tariffed rate per/minute.  
\_\_\_\_\_
2. Billing increments and initial billing increments.  
\_\_\_\_\_
3. Applicable discounts (indicate percentage discount and/or fixed dollar amount). Indicate how discounts are calculated, i.e., volume-driven, term dependent, or both?  
\_\_\_\_\_
4. Rates must be guaranteed for the term of the agreement.  
\_\_\_\_\_
5. Length of term required.  
\_\_\_\_\_
6. Indicate if there are penalties for early termination and how they will be calculated.  
\_\_\_\_\_
7. Is there a monthly and/or an annual usage commitment?  
\_\_\_\_\_
8. Specify any fixed monthly fees for any category of service (i.e. 800 service fees)?  
\_\_\_\_\_
9. Are there any other fixed monthly fees? If so, what are they and how much?  
\_\_\_\_\_
10. For all services, what is the carrier's "satisfaction guarantee", if any?  
\_\_\_\_\_
11. Who is responsible for billing and customer service, the carrier or a re-biller?  
\_\_\_\_\_

13. Provide rates for Intralata, Intrastate, Interstate and 800 service calls.

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14. Service must be provided to and from all area (Intralata, Intrastate and Interstate.)

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15. Credit for switching carriers must be provided.

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16. There must not be any additional dialing other than the called telephone number and Personal Identification Number (PIN).

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17. The Vendor shall provide a Summary Report that gives s summary breakdown by location. This location summary shall include regular phone service, fax lines, modem lines and 800 number services.

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18. Call detail reports shall be processed in a format that allows the County Administrative Office to distribute the call detail to each department location for administrative review by the Department Administrator without duplicating the report. This shall include regular phone service, fax lines, modem lines and 800 number service.

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STATISTICS:

	<u>Outgoing</u>	<u>Incoming</u>	<u>Total</u>
Average Present Monthly Minute Usage is:			
Intralata	5156		
Intrastate	7158		
Interstate	3502		
International	40		
800 Numbers			
Intrastate		621	
Interstate		171	
International		1	

LOCATIONS: 13 within a 30 mile radius.

MULTIPLE LOCATION SUMMARY

Bradford County Commissioners /NEC SV8500  
2 PRI lines and 5 Trunks

Main # 570-265-1727  
Secondary # 268-8515

Bradford County Manor/NEC 2000

297-0173  
297-0421  
297-0487  
297-0492  
297-0608  
297-0609  
297-0650  
297-0651  
297-0652  
297-0717  
297-1151  
297-1170  
297-2039  
297-2097  
297-2098  
297-2315  
297-2499  
297-2686  
297-2783  
297-3056  
297-3179  
297-3216  
297-3226  
297-3328  
297-3347  
297-3364  
297-3605  
297-3634  
297-3731  
297-3905  
297-4014  
297-4111  
297-4112  
297-4113

297-4114  
297-4350  
297-4648  
297-4654  
297-4846  
297-5027  
297-5048  
297-5049  
297-5159  
297-5187  
297-5188  
297-5544  
297-5554  
297-5656  
297-5658  
297-9051

Bradford County Airport 265-4900  
268-2954  
265-9825

Bradford County Coroner  
297-0720  
297-0726 fax

Bradford County Library  
297-2233  
297-2436  
297-3375  
297-3884  
297-4197  
888-6327

Bradford County Prison/NEC 2000  
297-3179  
297-5049  
297-5047

Bradford County Day Care

800-269-3599  
265-2691  
297-2416  
888-4134

District Justice Athens

888-5853  
888-6324

District Justice Towanda

265-2150  
268-5057

District Justice Troy

297-3880  
297-4457  
297-5071  
297-9051

District Justice Wysox

265-9185  
265-9393  
268-0874

EMA & 911

888-218-1159  
268-7701  
268-7703  
268-7704  
268-7705  
265-2041  
265-2407  
265-2447  
265-3131  
265-4774  
265-5022  
265-6097

265-9101  
265-9102

Human Services Dept

888-2900  
888-2916  
265-1760  
800-326-8432  
265-7066

Planning & Grants/NEC 1000

268-1058  
268-1157  
268-1172  
268-4103  
268-4171  
268-4193

Sheriff Dept Drug Tip Line

877-847-3784

Star Program

268-2975

County 800 #

800-369-3599  
800-588-1828  
877-847-3784  
888-218-1159  
888-270-8683

## Client Proposal